

# MORMON LAKE FIRE DISTRICT GENERAL FUND

## Budget Posting Summary

Mormon Lake Fire District General Fund

Fiscal Year 2018-2019 PROPOSED Annual Budget

July 1, 2018 through June 30, 2019

General Fund	Proposed Fiscal Year '18 – '19	Proposed Fiscal Year '19 – '20
<b><u>Revenues</u></b>		
General Fund Carry Over	\$130,000	\$80,000
Contingency (General Reserve)	\$11,000	\$11,230
Property Taxes	\$218,668	\$227,635
Fire District Assistance Tax	\$39,360	\$39,500
Interest	\$850	\$850
Donations/Other Income	\$500	\$500
State Grants & Other Grants	\$146,827	\$147,246
<b>Total General Fund Revenue</b>	<b><u>\$547,205</u></b>	<b><u>\$506,961</u></b>
<b><u>Expenditures</u></b>		
Base Pay (Salary & Stipends)	\$181,440	\$190,100
Employee/Volunteer Expenses	\$71,028	\$72,383
Overhead (Insurance/Utilities)	\$27,050	\$27,250
Operating Expenses	\$126,457	\$121,983
General Fund Transfer to Capital Fund	\$50,000	\$0
Reserve Fund	\$80,000	\$80,000
Contingency Fund	\$11,230	\$15,245
<b>Total expenses</b>	<b><u>\$547,205</u></b>	<b><u>\$506,961</u></b>

### Public Budget Hearing:

Copies of the proposed budget are available through the District Administrative Offices or by visiting the District Website at [www.mormonlakefire.com](http://www.mormonlakefire.com). The proposed budget was presented on Tuesday, May 8th during the regular Board Meeting for approval to post. In accordance with the A.R.S. §48-805 (A)2, the 20 Day posting period is Wednesday, May 9th through Tuesday, May 29th 2017. The budget hearing and final adoption are scheduled for Tuesday, June 12th, 2018 at 1:00 p.m. at the Fire Station located at:

Mormon Lake Fire District  
1067 Mormon Lake Road  
Mormon Lake, AZ

NOTE: This budget is subject to change before the scheduled final adoption on June 12th, 2018.

**GENERAL FUND FY 19 & FY 20 BUDGET**

<i>Mormon Lake</i>	Budgeted FY (17-18)	Proposed FY (18-19)	Percent Change	Estimated FY (19-20)	Summary of Changes
	FY 18	FY 19	% Change	FY 20	
<b>REVENUE</b>	Est. carryover ↓	Est. carryover ↓		Est. carryover ↓	
999.100 - Admin Reserve Fund	75,000	130,000	173.33%	80,000	<b>3.25 MIL Rate</b>
999.200- Contingency (General Reserve)	4,000	11,000	0.00%	11,230	
401.000 - Tax Revenue (NAV \$6,444,160- MIL 3.25)	209,435	218,668	104.41%	227,635	Assumes a NAV of 6,728,246 and a 3.25 Mil Rate
402.000 - FDAT	35,603	39,360	110.55%	39,500	
403.000 - Interest	600	850	141.67%	850	
406.000 - Donations	3,000	500	0.00%	500	
407.000 - State Grants & Other Grants	4,500	146,827	0.00%	147,246	SAFER Grant
<b>Total revenue</b>	<b>332,138</b>	<b>547,205</b>	<b>164.75%</b>	<b>506,961</b>	
<b>EXPENDITURES</b>					
601.000 - Base Pay (Salary & Stipends)	90,250	181,440		190,100	Chief Salary and Stipends - Includes SAFER Grant employee
Labor expenses	<b>90,250</b>	<b>181,440</b>	201.04%	<b>190,100</b>	
610.000 - Employee Benefits	17,570	30,525	173.73%	31,440	Health Insurance, VOL AD&D, SAFER Grant employee insurance
610.100 - Employee Health Requirements	1,215	3,615	297.53%	3,615	Physical/ Health Evaluation
612.000 - Uniforms	444	2,228	0.00%	2,228	Uniforms
613.000 - Workers Compensation Insurance	7,000	11,300	161.43%	11,300	
614.000 - AZ State Unemployment	500	500	1.00%	500	Now signed up with DES
615.000 - FICA Expense Employer	6,462	14,000	216.65%	14,300	Social Security and Medicare Employer Match (7.65% of wages)
616.000 - Employer Pension Contributions	3,600	8,860	0.00%	9,000	Retirements
Employee expenses	<b>36,791</b>	<b>71,028</b>	193.06%	<b>72,383</b>	
630.000 - Department Insurance	12,000	12,000	100.00%	12,200	VFIS
631.000 - Public Utilities	14,870	15,050	101.21%	15,050	Electric, Propane, Telephone, Trash, Septic, Water
Overhead expenses	<b>26,870</b>	<b>27,050</b>	100.67%	<b>27,250</b>	
640.000 - Office Supplies	6,250	10,400	166.40%	7,200	Office Supplies & Office Equipment, Software, Fluent Program
641.000 - Printing	300	300	0.00%	300	Blank Warrants for new FY
642.000 - Postage	200	120	60.00%	120	Postage
644.000 - Professional Services	44,850	31,250	69.68%	31,500	Lawyer, Accounting, Dispatch, Repeater service, IGA's
645.000 - Memberships and Publications	1,500	1,500	100.00%	1,500	Dues and Fees
647.000 - Public Education	200	200	100.00%	200	Public Relations
648.000 - Operating Supplies	2,121	1,500	0.00%	1,500	TP, Paper Towels, Cleaning Supplies, Garbage bags, Etc.
649.000 - Facilities/Ground Maintenance	3,750	4,883	130.21%	4,883	Building Maintenance & Building Repair & Ground Maint
650.000 - Vehicle Maintenance	7,900	10,300	130.38%	10,300	Vehicle Repair & Vehicle Maintenance
651.000 - Equipment Maintenance	500	1,480	296.00%	1,480	Station Tools & Equipment- Added money in for SCBA Fit Testing
652.000 - Communication Maintenance	2,560	3,560	139.06%	3,560	
658.000 - Management Training	6,000	12,868	214.47%	12,500	
661.000 - Travel / Miscellaneous Expenses	2,000	16,676	843.80%	17,000	
663.000 - Fire Supplies	7,800	26,280	336.92%	25,000	
664.000 - Medical Supplies	3,000	2,340	78.00%	2,340	Medical Supplies
665.000 - Truck Supplies	500	500	100.00%	500	Foam, Anitfreeze, etc.
666.000 - Fuel and Oils	2,000	2,100	0.00%	2,100	Fule and oils
Operating expenses	<b>91,431</b>	<b>126,457</b>	138.31%	<b>121,983</b>	
<b>Total expenditures w/out Reserves</b>	<b>245,342</b>	<b>405,975</b>	<b>165.47%</b>	<b>411,716</b>	
999.100 - Admin Reserve - Transfer to Capital Fund	0	50,000	#DIV/0!	0	
999.100 - Administrative Reserve Funds	77,000	80,000	103.90%	80,000	
999.200 - Contingency Fund	9,722	11,230	115.51%	15,245	
Reserve Fund	<b>86,722</b>	<b>141,230</b>	<b>162.85%</b>	<b>95,245</b>	
<b>Total expenditures</b>	<b>332,064</b>	<b>547,205</b>	<b>164.79%</b>	<b>506,961</b>	

**CAPITAL BUDGET FY 19 & FY 20**

<i>Mormon Lake</i>	Budgeted FY (17-18)	Proposed FY (18-19)	Percent Change	Estimated FY (19-20)	Summary of Changes
	FY 18	FY 19	% Change	FY 20	
<b>REVENUE</b>	Est. carryover ↓	Est. carryover ↓		Est. carryover ↓	
999.300 - Capital Reserve Fund	9,726	16,796	172.69%	10,096	
999.300 - Transfer from the Admin Reserve Fund	0	50,000		0	
403.000 - Interest Income	200	200		200	
406.000 - Donations	2,074	100		100	
407.000 - State Grants & Other Grants		153,000			SAFER Grant
<b>Capital revenue total</b>	<b>12,000</b>	<b>220,096</b>	<b>1834.13%</b>	<b>10,396</b>	
<b>EXPENDITURES</b>					
706.000 - Vehicle (used)	0	5,000			
704.000 - Communication / Radios		35,000			
707.100 - Station Remodel		10,000			
705.000 - Tools / Equipment / Hose / PPE		7,000			
704.000 - Communication / Radios (if grant awarded)		70,000			
707.000 - Station Remodel (if grant awarded)		10,000			
705.000 - Fire Supplies / Equipment (if grant awarded)		73,000			
<b>Capital expenses total</b>	<b>0</b>	<b>210,000</b>		<b>0</b>	
<b>ENDING CAPITAL FUNDS</b>					
999.300 - Capital Reserve Fund	12,000	10,096	84.13%	10,396	
Reserve Fund total	<b>12,000</b>	<b>10,096</b>	<b>84.13%</b>	<b>10,396</b>	
<b>Total expenditures</b>	<b>12,000</b>	<b>220,096</b>	<b>1834.13%</b>	<b>10,396</b>	



# Mormon Lake Fire District

1067 Mormon Lake Rd. Mormon Lake, AZ 86038  
 Phone: 928-354-2231 Fax: 928-354-2334

Clifford Ayres - Chairman  
 Ralph King - Clerk  
 Mary Lockett - Board Member  
 Vacant - Board Member  
 Vacant - Board Member  
 Kevin Schulte - Fire Chief

**NOTE: ORANGE TEXT IS FOR POTENTIAL GRANT INCOME AND POTENTIAL GRANT PURCHASES.**

FY 2019 General Fund Budget - REVENUE						
Acct.	Line Item Description	Proposed FY 19	Budgeted FY 18	FY 18 vs. FY 19		
<b>COMBINED CARRYOVER</b>						
999.10 ADM	Reserve Fund	130,000	75,000			
999.20 ADM	Contingency	11,000	4,000	79,000	62,000	178.48%
<b>REVENUE</b>						
401.00 ADM	Tax Revenue (3.25 MIL)	218,668	209,435			
402.00 ADM	Fire District Assistance Tax (18% of Tax)	39,360	35,603			
403.00 ADM	Interest Income	850	600			
406.00 ADM	Records Requests / Other Income	500	3,000			
407.00 ADM	Potential SAFER Grant (for hiring FF)	146,827	0			
	<b>REVENUE TOTAL</b>	<b>547,205</b>	<b>547,205</b>	327,638		
<b>FY 2018 General Fund Budget - EXPENSES</b>						
<b>LABOR EXPENSES</b>						
Acct.	Line Item Description	Proposed FY 19	Budgeted FY 18	FY 18 vs. FY 19		
601.00	<b>Base Pay</b>					
601.00 ADS	Chief Wages	52,000	47,250			
601.00 ADS	Assistant Chief Wages	37,440	0			
601.10 ADS	Stipends	15,000	43,000			
601.10 ADS	Stipends for SAFER Grant FF's	35,000	0			
601.00 ADS	(Potential) SAFER RR Coordinator - Grant Funded	42,000	0	90,250	91,190	201.04%
	<b>LABOR TOTAL</b>	<b>181,440</b>	<b>181,440</b>	90,250	90,250	
<b>EMPLOYEE EXPENSES</b>						
Acct.	Line Item Description	Proposed FY 19	Budgeted FY 18	FY 18 vs. FY 19		
610.00	<b>Employee Benefits</b>					
610.00 ADS	Benefits (SAFER Grant FF - Potential Cost)	10,695				
610.00 ADS	Benefits (Health Insurance, Dental, Vision)	17,030	14,770			
610.00 ADS	VOL AD&D Insurance	3,800	2,800	17,570	13,955	179.43%
610.10	<b>Employee Health Requirements</b>					
610.10 HFP	New Recruit Physicals - SAFER Grant	2,400				
610.10 HFP	Career Health Assessments	1,215	1,215	1,215	2,400	297.53%
612.00	<b>Uniforms</b>					
612.00 UNI	Uniforms / T-Shirts (SAFER Grant FF-potential)	1,228	0			
612.00 UNI	Uniforms / T-Shirts	1,000	444	444		0.00%
613.00	<b>Workers Compensation Insurance</b>					
613.00 ADS	Workers Compensation Insurance - SAFER	4,000				
613.00 ADS	Workers Compensation Insurance	7,300	7,000	7,000	4,300	161.43%
614.00	<b>State Unemployment Insurance</b>					
614.00 ADS	Unemployment Claims	500	500	500	0	0.00%
615.00	<b>FICA Expenses Employer</b>					
615.00 ADS	Medicare & Social Security (SAFER Grant)	6,000				
615.00 ADS	Medicare & Social Security	8,000	6,462	6,462	7,538	216.65%
616.00	<b>Employer Pension Contributions</b>					
616.00 ADS	SAFER Grant Employee Pension - 8%	3360				
616.00 ADS	Chief Pension Contributions	5,500	3,600	3,600	5,260	246.11%
	<b>EMPLOYEE TOTAL</b>	<b>72,028</b>	<b>72,028</b>	36,791	36,791	195.78%
<b>OVERHEAD EXPENSES</b>						
Acct.	Line Item Description	Proposed FY 19	Budgeted FY 18	FY 18 vs. FY 19		
630.00	<b>Department Insurance</b>					
630.00 ADS	VFIS Insurance	11,000	12,000	12,000	-1,000	91.67%
631.00	<b>Public Utilities</b>					
631.00 ADS	Electricity	4,000	4,000			
631.00 ADS	Phones - TDS & Chief's Phone	3,700	3,520			
631.00 ADS	Septic	3,250	3,250			
631.00 ADS	Water	400	400			
631.00 ADS	Propane	3,000	3,000			
631.00 LAB	Trash Disposal - Waste Management	700	700			
	<b>OVERHEAD TOTAL</b>	<b>26,050</b>	<b>26,050</b>	26,870	26,870	-820 96.95%

OPERATING EXPENSES							
Acct.	Line Item Description	Proposed FY 19		Budgeted FY 18		FY 18 vs. FY 19	
640.00	<b>Office Supplies</b>						
640.00 ADS	Incidental supplies	2,100		2,100			
640.00 ADS	Office Equipment - Computer, Tablet SAFER	2,200		1,000			
640.00 ADS	Office Equipment	3,000		1,000			
640.00 MIS	Computer Software (Emergency Reporting)	2,000		1,800			
640.00 MIS	Computer Software (including Fluent)	1,100	10,400	1,350	7,250	3,150	143.45%
641.00	<b>Printing</b>						
641.00 ADS	New FY Blank Warrants	300	300	300	300	0	0.00%
642.00	<b>Postage and Freight</b>						
642.00 ADS	Postage	120	120	200	200	-80	60.00%
644.00	<b>Professional Services</b>						
644.00 ADS	County Attorney Fees	4000		20000			
644.00 ADS	Accounting Expenses	12800		10050			
644.00 ADS	HFD IGA	10000		10000			
644.00 COM	Moving the Repeater to Hutch Mt.	0		2000			
644.00 COM	Repeater Service - Niles	3350		1800			
644.00 COM	Dispatch Contract	1100	31,250	1000	44,850	-13,600	69.68%
645.00	<b>Memberships &amp; Publications</b>						
645.00 ADM	Dues and Fees	1500	1,500	1500	1,500	0	100.00%
647.00	<b>Public Education</b>						
647.00 PED	Public Relations	200	200	200	200	0	100.00%
648.00	<b>Operating Supplies</b>						
648.00 LAB	Operating Supplies	1,500	1,500	2,121	2,121	-621	0.00%
649.00	<b>Facilities Maintenance</b>						
649.00 LAB	Permits / Remodel station	3,183		2,500			
649.00 LAB	Landscaping/ Ground Maint/ Snow Removal	700		500			
649.00 LAB	Building Maintenance	1,000	4,883	750	1,250	3,633	390.64%
650.00	<b>Vehicle Maintenance and Repair</b>						
650.00	Vehicle Maintenance & Repair	10,300	10,300		7900	2,400	130.38%
651.00	<b>Equipment Maintenance</b>						
651.00 EQP	SCBA Testing	880					
651.00 EQP	Small Tools	600	1,480	500	500	980	296.00%
652.00	<b>Communication / Radios</b>						
652.00 COM	Communication & Radios	3,560	3,560	2,560	2,560	1,000	139.06%
658.00	<b>Management Training</b>						
658.00 ADM	FF Training - SAFER Grant	6368					
658.00 ADM	Board Expenses	1000		1500			
658.00 ADM	Professional Development/ Training Props	5,500	12,868	4,500	6,000	6,868	214.47%
661.00	<b>Miscellaneous Expenses</b>						
661.00 ADM	Travel Expenses	1,700		1,600			
661.00 ADM	Travel Expenses for Recruiting - SAFER Grant	10,876		0			
661.00 ADM	Awards / Incentives - SAFER Grant	3,900		0			
661.00 ADM	Awards / misc.	400	16,876	400	2,000	14,876	843.80%
663.00	<b>Fire Supplies</b>						
663.00 EQP	Tools /Equipment/ Hose	3,930		4,000			
663.00 EQP	PPE - SAFER Grant	17,800		0			
663.00 PPE	PPE	4,550	26,280	3,800	3,800	22,480	691.58%
664.00	<b>Medical Supplies</b>						
664.00 EMS	Soft Medical Supplies	2,340	2,340	3,000	3,000	-660	78.00%
665.00	<b>Truck Supplies</b>						
665.00 APP	Foam	500	500	500	500	0	100.00%
666.00	<b>Fuel and Oils</b>						
666.00 APP	Fuel and Oils	2,100	2,100	2,000	2,000	0	0.00%
	<b>OPERATING TOTAL</b>	<b>126,457</b>	<b>126,457</b>	<b>84,531</b>	<b>85,931</b>	<b>40,526</b>	<b>147.16%</b>
	<b>EXPENSES TOTAL (WITHOUT RESERVES)</b>	<b>405,975</b>	<b>405,975</b>	<b>87,031</b>			
	<b>RESERVE FUNDS</b>						
999.10 ADM	Admin Reserve Fund Transfer to Capital Fund	50,000					
999.10 ADM	Admin Reserve Fund	80,000		69,070			
999.20 ADM	Contingency	11,230	141,230	4,000	156,101	-14,871	90.47%
	<b>RESERVED TOTAL</b>	<b>141,230</b>	<b>141,230</b>	<b>73,070</b>	<b>73,070</b>	<b>68,160</b>	<b>193.28%</b>
	<b>TOTAL EXPENSES</b>	<b>547,205</b>	<b>547,205</b>				

FY 2019 CAPTIAL FUND BUDGET - REVENUE							
Acct.	Line Item Description	Proposed FY 19		Budgeted FY 18		FY 18 vs. FY 19	
<b>CARRYOVER</b>							
999.30 ADM	Capital Reserve	16,796	<b>16,796</b>	9,726	9,726	7,070	172.69%
<b>REVENUE</b>							
403.00 ADM	Interest Income	200					
406.00 ADM	Donations / Other income	100					
407.00 ADM	State Grants & Other Grants	153,000					
	Transfers from the M.L. General Fund	50,000	<b>203,300</b>		0	203,300	n.a
	<b>REVENUE TOTAL</b>	<b>220,096</b>	<b>220,096</b>	9,726	9,726	210,370	2262.97%
<b>FY 2019 CAPITAL FUND BUDGET - EXPENSES</b>							
<b>EXPENSES</b>							
Acct.	Line Item Description	Proposed FY 19		Budgeted FY 18		FY 18 vs. FY 19	
	Vehicle (used)	5,000					
	Communications / Radios	35,000					
	Station Remodel	10,000					
	Tools/ Equipment/ Hose/ PPE	7,000					
	Communication / Radios (if Grant is awarded)	70,000					
	Station Remodel (if Grant is awarded)	10,000					
	Fire Supplies / Equipment (if Grant is awarded)	73,000	<b>170,000</b>	12,000	12,000		
	<b>GRANT EXPENSES TOTAL</b>	<b>210,000</b>	<b>210,000</b>	12,000	12,000	198,000	1750.00%
<b>ENDING CAPITAL FUNDS</b>							
999.30 ADM	Capital Reserve	10,096					
	<b>RESERVED TOTAL</b>	<b>10,096</b>	<b>10,096</b>	12,000	12,000	-1,904	84.13%
	<b>TOTAL EXPENSES</b>	<b>220,096</b>	<b>220,096</b>				