



Mormon Lake Fire District



1067 Mormon Lake Rd. Mormon Lake, AZ 86038
Phone: 928-354-2231 Fax: 928-354-2334
mormonlakefire.com

Mormon Lake Fire Board Minutes

October 9, 2018

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 1:04 PM.

Members Present:

Cliff Ayres- Chairman Ralph King- Clerk Mary Lockett Jeff Haupricht

Board Member Lockett assumed chairperson as Cliff Ayres was not present.

Approval of Minutes:

A motion was made by Ralph King to approve the Minutes of the September 11, 2018 meeting and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.

A motion was made by Ralph King to approve the Minutes of the September 25, 2018 special meeting and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.

Finance Report:

A motion was made by Ralph King to approve the September Financial Report and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.

Chief's/Department Report: Kevin Schulte

- Chief Schulte and Assistant Chief Western gave their reports.

Correspondence:

- Property Tax Oversight Commission letter
- Coconino County Elections March Election letter

Topics of Discussion, Considerations, Approvals, or Actions:

- **Year End Financial review from Hinton Burdick CPA's**
 - *A motion was made by Ralph King to accept and review the FY18 Year End Financial review from Hinton Burdick CPA's and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.*
- **Medical Direction – Base Hospital Agreement**
 - *A motion was made by Ralph King to Approve the agreement between Mormon Lake Fire District and Yavapai Regional Medical Center (YRMC) for medical direction for Advanced and Basic Life Support. and the motion was seconded by Jeff Haupricht.. Members in favor -King, Haupricht, and Lockett- Motion passed.*
- **Renewal of MLFD and Highlands Agreement for Administrative Services**
 - *A motion was made by Ralph King to approve the IGA between Highlands and MLFD as written and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed. Bill Whalen had a question regarding the communications portion of the IGA. HFD Chief Foreman provided information.*
- **Purchase of Ford Expedition from Highlands Fire District not to exceed \$5,000**
 - *A motion was made by Jeff Haupricht to approve Chief Schulte to Purchase Ford Expedition from Highlands Fire District not to exceed \$5,000 and the motion was seconded by Ralph King. Members in favor -King, Haupricht, and Lockett- Motion passed. HFD Chief Foreman provided information.*
- **Discussion regarding fire protection for Stoneman Lake**
 - Discussion took place on the possibility of providing fire protection for Stoneman Lake. Chief Schulte



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advised the discussion has currently halted.

- **VFIS renewal update**
 - Discussion took place on possible riders and changes. Bring up again next month.
- **District Purchasing Policy**
 - *A motion was made by Ralph King to approve the purchasing policy revision as written and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.*
- **Cooperative Purchasing Agreements**
 - *A motion was made by Ralph King to approve the Cooperative Purchasing agreements with ADOA, Fire Rescue GPO, and HGAC and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.*
- **Acceptance of donated board member shirts from Mary Lockett**
 - *A motion was made by Ralph King to accept the donated shirts and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed.*
- **Review Fire Board Task Calendar**
 - Special meeting for AFG grant on 10/24/18
 - VFIS insurance – Purchasing Policy – Possible VFA grant

Board Members Comments

- Ralph would like a letter from MLFD to ROTC for working around the station. Shawn will write letter.

The next special Board meeting will be held *October 24, 2018* at 1:00 PM at the Fire Station

The next regular Board meeting will be held *November 13, 2018* at 1:00 PM at the Fire Station

Adjournment

A motion was made by Ralph King to adjourn and the motion was seconded by Jeff Haupricht. Members in favor -King, Haupricht, and Lockett- Motion passed. Meeting Adjourned at 2:57 PM.

Respectfully submitted by,
Kevin Schulte, Fire Chief