



Mormon Lake Fire District



1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Mormon Lake Fire Board Minutes

November 13, 2018

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 1:00 PM.

Members Present:

Cliff Ayres- Chairman Ralph King- Clerk Mary Lockett Jeff Haupricht

Approval of Minutes:

- *October 9, 2018 meeting minutes*
 - *A motion was made by Ralph King to accept the Minutes of the October 9, 2018 meeting and the motion was seconded by Jeff Haupricht. All Members in favor - Motion passed.*
- *October 24, 2018 special meeting minutes*
 - *A motion was made by Ralph King to accept the Minutes of the October 24, 2018 special meeting and the motion was seconded by Jeff Haupricht. All Members in favor - Motion passed.*

Finance Report:

- *October Financial Report*
 - *A motion was made by Ralph King to accept the October Financial report and the motion was seconded by Jeff Haupricht. All Members in favor - Motion passed.*

Chief's/Department Report: Kevin Schulte

- Chief Schulte gave his report. Assistant Chief Western's report was attached.

Correspondence:

- We did not receive grant funding from SAFER or the San Carlos Apache Tribe.
- \$1,500 grant for fire school reimbursement from AZ community foundation.
- Sahuarita USD Letter

Topics of Discussion, Considerations, Approvals, or Actions:

- Hinton Burdick Engagement Letter.
 - *A motion was made by Ralph King to accept the Hinton Burdick Engagement Letter and the motion was seconded by All Members in favor - Motion passed.*
- Purchasing Policy.
 - *A motion was made by Ralph King to add the wording from Highlands Fire District's purchasing policy - Guidelines -Item A to our policy and the motion was seconded by Jeff Haupricht. All Members in favor - Motion passed.*
- Temporary Construction Easement (TCE) for Coconino County and Tierra right of way services.
 - *A motion was made by Ralph King to give the Chairman the authority to sign the TCE and the motion was seconded by Jeff Haupricht. All Members in favor -Motion passed.*
- Review Fire Board Task Calendar; identify potential items for next month's agenda.
 - Board Member Elections, Grants, VFIS, and discussion took place on an agenda item request for emailing or posting agenda packets from Bill Whalen: this item will not be added on December's agenda.

The next regular Board meeting will be held December 11, 2018 at 1:00PM at the Fire Station.



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Board Member Comments

- Member King updated the Board that the junior ROTC program that assisted the District took 5th place in the national competition in Georgia recently.

Adjournment

A motion was made by Ralph King to adjourn and the motion was seconded by Jeff Haupricht. All Members in favor - Meeting Adjourned at 1:35 PM.

Respectfully submitted by,
Kevin Schulte, Fire Chief