



Mormon Lake Fire District



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mormonlakefire.com

Mormon Lake Fire Board Minutes

April 10, 2018

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 12:59 PM.

Members Present:

Cliff Ayres- Chairman Wiley Cline- Clerk Mary Lockett Ralph King

Approval of Minutes:

A motion was made by Mary Lockett to accept the March 13, 2018 meeting minutes and the motion was seconded by Ralph King Motion passed.

Finance Report:

A motion was made by Mary Lockett to accept the Finance report of the month of March and the motion was seconded by Ralph King Motion passed. Public comment was taken and Bill Whalen had a question regarding OIC stipends.

Chief's Report: Kevin Schulte

- No incidents for March
- Still working around station / changed door handles to ADA compliance
- Should have surplus property inventoried for sale soon.
- Attended Regional Area Committee (RAC) meeting for AZ DOHS grant. They approved \$53,000 for the Hutch Mountain Repeater. Now the state submits the grant requests that were approved by the RAC's to DHS for funding.
- Attended Board of Supervisor's meeting for wildfire preparedness. It is predicted to be a long fire season due to lack of moisture this year with the two preceding years that had average/above average moisture levels.
- Adding a small flag pole and red flag to the fire danger sign when there is a red flag warning in effect. We may add one to the north entrance sign as well.
- Twitter and Facebook accounts setup for District to relay/provide information to the public.
- Made burn permit flyers. Placed at Post Office and are available at the station. The application will be available on the website April 19, 2018.
- Due to the lengthy application process for the SAFER grant I would like to have a special meeting on the 24th to submit to the board.
- Looking into several smaller grants. Shawn will be looking into Walmart Community Foundation grant for Training materials/equipment.
- We are currently at 16 personnel (employees/volunteers). We are adding another volunteer from the Double Cabin area and possibly another applicant soon. Shawn will setup recruit training.

Assistant Chief: Shawn Western

COMPLETED ITEMS

- Vehicle/ Equipment Monthly Checks input into Emergency Reporting
- EMS Inventory input into Emergency Reporting
- Obtained Quotes for needed EMS Supplies
- Cleaned Apparatus Bays/ Moved stuff to Garage
- Replaced Door Handles for ADA compliance
- Moved EMS Inventory and Equipment

COMPLETED TRAINING

- Completed Member Annual OSHA Training Requirements



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UPCOMING ITEMS

- Training on April 13th
- Training on April 21st
- Hose Testing
- Pictures and Information for Items to Sell

Correspondence:

- Letter of approval as delegated authority for ADEQ burn permits.
- Resignation letter from Clerk Wiley Cline

Consideration to adjourn to Executive Session to discuss the following:

- Discussion or consideration of the Fire Chief Contract. Pursuant to A.R.S. § 38-431.03. A.1

The Board adjourned to Executive Session at 1:20 PM and reconvened to their regular meeting at 2:10 PM.

Reconvene to Open Session to Consider the Following:

- Discussion, consideration, approval, or potential action by the District regarding the Fire Chief's Contract.

A motion was made by Mary Lockett to approve the discussion in executive session and the motion was seconded by Ralph King. Motion passed.

- Discussion, consideration, approval, or potential action by the District regarding FY 19 Budget, including possible capital expenses for communications and command/travel vehicle.

Discussion and a power point presentation took place regarding the potential FY 19 budget.

- Review Fire Board Task Calendar; identify potential items for next month's agenda.

Special meeting for SAFER grant, Appoint a Clerk/ Post board member position on April 24, 2018.

The next regular Board meeting will be held *May 8, 2018* at 1:00 PM at the Fire Station.

Adjournment

A motion was made by Mary Lockett to adjourn and the motion was seconded by Ralph King Meeting Adjourned at 3:16 PM.

Respectfully submitted by,
Kevin Schulte, Fire Chief