



Mormon Lake Fire District



1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Mormon Lake Fire Board Minutes

May 8, 2018

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 12:59 PM.

Members Present:

Cliff Ayres- Chairman Ralph King- Clerk Mary Lockett

Approval of Minutes:

A motion was made by Mary Lockett to accept the Minutes of the April 10, 2018 meeting and the motion was seconded by Ralph King. Motion passed.

A motion was made by Mary Lockett to accept the Minutes of the April 24, 2018 special meeting and the motion was seconded by Ralph King. Motion passed.

Finance Report:

A motion was made by Mary Lockett to accept the Financial report for April and the motion was seconded by Ralph King. Motion passed.

Chief's/District Report: Kevin Schulte

- 3 incidents in April – Long Fire
- Stage 2 Fire Restrictions. County differs from Forest Service as the County does not allow propane fire pits/rings.
- Still working on inventorying surplus items delayed due to other priorities.
- Attended the Wildfire Urban Interface/Firewise conference in Pinetop. Firewise literature/checklist available on counter.
- Coconino County requests the public sign up for Emergency Notifications, flyer on counter.
- Received the multi-gas detectors from ADEQ.
- Received turnouts from 100 Club of AZ. We wrote a check to the vendor and should have a reimbursement check by mid-May.
- Special District Candidate Filing begins July 9th and ends August 8, 2018 I believe the packet is available online and at the elections office.

Assistant Chief Report:

COMPLETED ITEMS

- Hose Annual Service Testing, Inventoried into Emergency Reporting and assigned numbering system
- Equipment inventory into Emergency Reporting and being assigned to Apparatus
- Placed new MSA Gas Monitors into service
- Obtained Pricing on Batteries and PM for Zoll Monitor
- Ice Machine Cleaned and Producing Ice
- Approved as an ASHI Training Center for CPR, First Aid, AED and EMR

COMPLETED TRAINING

- Completed Member Training on SCBA's, Turnouts, and Hose

UPCOMING ITEMS



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- Training on May 11th OSHA Makeup and Multi Gas Monitors
- Training on May 19th Hazardous Materials Awareness
- Prepare FF and EMR Training Programs
- Pictures and Information for Items to Sell
- Attending Instructor Training Programs for VFIS, Bloodborne Pathogens, EMS Paperwork and Emergency Vehicle Driving Training (2018 Update)

Correspondence:

- Letter from Attorney General's Office

Topics of Discussion, Considerations, Approvals, or Actions:

- Discussion, consideration, approval, or potential action by the District for Board Member Applications/Voting. One application was received by Jeff Haupricht.
A motion was made by Mary Lockett to nominate Jeff Haupricht to fill Wiley Cline's vacated position and the motion was seconded by Ralph King. Motion passed.

- Discussion, consideration, approval, or potential action by the District for the Fourth of July Parade. Resident Theresa Jones would like to address the board per conference call.

Discussion took place with Theresa Jones regarding the Fourth of July parade in Mormon Lake.

- Discussion, consideration, approval, or potential action by the District for revision of the Criminal Management Policy.

A motion was made by Mary Lockett to amend the workforce training in the Criminal Management Policy and the motion was seconded by Ralph King. Motion passed

- Discussion, consideration, approval, or potential action by the District for accepting a donation of a Zoll monitor/defibrillator from the Williams Fire Department.

A motion was made by Ralph King to accept the Zoll M series CCT Monitor Defibrillator from the Williams Fire Department and the motion was seconded by Mary Lockett. Motion passed

- Discussion, consideration, approval, or potential action by the District for the Walmart Community Fund Grant for training DVDs.

A motion was made by Ralph King to apply for the Walmart Community fund for training DVD's and the motion was seconded by Motion passed

- *A brief recess was called and readjourned at 1:54 PM.*

- Discussion, consideration, approval, or potential action by the District for VFIS AD&D policy.

A motion was made by Ralph King to accept the VFIS AD&D policy and the motion was seconded by Mary Lockett. Motion passed

- Discussion, consideration, approval, or potential action by the District for Resolution 2018_5_A. Legal representation by Coconino County Attorney's Office for FY 19.

A motion was made by Mary Lockett to accept the County attorney for legal representation in FY 19 (2018-2019) ending June 30, 2019 and the motion was seconded by Ralph King Motion passed

- Discussion, consideration, approval, or potential action by the District for Resolution 2018_5_B. Open burn permit for private or commercial properties using LPG or liquid fuel devices during County Fire Restrictions.

A motion was made by Mary Lockett to approve resolution 2018_5_B by name and title and the motion was seconded by Ralph King. Motion passed



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- Discussion, consideration, approval, or potential action by the District to post FY 19 proposed Budget.
A motion was made by Mary Lockett to post the proposed FY 19 budget and the motion was seconded by Ralph King. Motion passed
- The next regular Board meeting will be held June 12, 2018 at 1:00 PM at the Fire Station
Current items to be added to the next meeting's agenda are: Seat Jeff Haupricht, Board elections of officers, FY 19 budget

Adjournment

A motion was made by Mary Lockett to adjourn and the motion was seconded by Ralph King Meeting Adjourned at 2:13PM.

Respectfully submitted by,
Kevin Schulte, Fire Chief