



Mormon Lake Fire District

1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Clifford Ayres – Chairman
Ralph King – Clerk
Mary Lockett – Board Member
Jeff Haupricht – Board Member
Vacant – Board Member
Kevin Schulte – Fire Chief

Mormon Lake Fire Board Minutes

July 10, 2018

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 1:00 PM.

Members Present:

Cliff Ayres- Chairman Ralph King- Clerk Mary Lockett Jeff Haupricht

Approval of Minutes:

A motion was made by Mary Lockett to accept the Minutes of the June 12, 2018 meeting and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.

A motion was made by Mary Lockett to accept the Minutes of the June 22, 2018 meeting and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.

Finance Report:

A motion was made by Jeff Haupricht to accept the June Financial report and the motion was seconded by Mary Lockett. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.

Chief's/Department Report:

- 8 incidents in June
- 27 Incidents from January 1st to June 30th
- Spoke with St. Joe's and will work on bingo for next year
- Ordered Shawn a new computer, ordered tablets
- Notice of Call of Election published twice in Daily Sun, Candidate filing is open until August 8th
- State Fire School is September will apply for scholarships to help reimburse costs

Assistant Chief's Report

Completed items

- Cardiac Monitor back from PM, ready
- First Responder Bags placed on Tenders
- Tool Maintenance Began
- Color Coding (Vinyl Tape) Equipment
- Cardiac Monitor Ready to be placed in Service
- Station Maintenance Weed Abatement
- PM/ Tune-up Completed on Stihl Trimmer
- Basic Driver Training Program Classroom Completed
- Apparatus Familiarization Completed
- SCBA Maintenance (Annual Testing Completed)
- State Fire School Enrollment has begun
- CPR/First Aid Training Program Put together
- Obtained Information and paperwork for Base Hospitals

Training/ actions upcoming

- Hose Drills
- Pumping Apparatus
- Tender Supply Operations

Correspondence:

- None

Topics of Discussion and Possible Actions:



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- Donation of a \$50 Amazon gift card from Cliff Ayres.
A motion was made by Mary Lockett to accept the \$50 Amazon gift card from Cliff Ayres and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.
- Donation of \$1,600 from Mary Lockett for the purchase/reimbursement for tablets and accessories.
A motion was made by Jeff Haupricht to accept the the \$1600 donation from Mary Lockett for reimbursement of the tablets and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.
- Transfer of funds from the reserve fund to the capital fund.
A motion was made by Mary Lockett to transfer \$41,712.97 from the Reserve Fund carryover to the Capital Fund and the motion was seconded by Jeff Haupricht. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.
- ALS Medical Direction from Yavapai Regional Medical Center by Resolution 2018_7_A.
Discussion took place on Medical Direction but was asked to be place on next month's agenda for review.
- Advanced Life Support Policy.
Also, asked to be placed on next month's agenda.
- District Incident Billing Policy.
A motion was made by Jeff Haupricht to accept the Incident Billing Policy and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.
- District Fee Policy for services/training provided by the District.
A motion was made by Mary Lockett to accept the District Fee Policy for services/training and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.
- Discussion or consideration of the Fire Chief annual review/contract and possible salary and benefits changes for his services. **The Board may vote to go into Executive Session Pursuant to A.R.S. § 38-431.03. A.1. A motion was made by Jeff Haupricht to adjourn to executive session and the motion was seconded by Mary Lockett. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.** The Board adjourned to Executive Session at 2:00 PM and reconvened to their regular meeting at 2:23 PM.
A motion was made by Mary Lockett to accept the changes to the Fire Chief's contract as discussed in executive session for 2018-2019 and was seconded by Jeff Haupricht. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.
- Review Fire Board Task Calendar; identify potential items for next month's agenda
Items asked to be put on next month's agenda are the review of ALS Medical Direction and transfer of funds after it is determined what June's FDAT will be. The next regular Board meeting will be held August 14, 2018 at 1:00 PM at the Fire Station.

Board Members Comments

- None

Adjournment

A motion was made by Mary Lockett to adjourn and the motion was seconded by Ralph King. Members in favor – Haupricht, Lockett, King, and Ayres- Motion passed.

Respectfully submitted by,
Kevin Schulte, Fire Chief