



Mormon Lake Fire District



1067 Mormon Lake Rd. Mormon Lake, AZ 86038
Phone: 928-354-2231 Fax: 928-354-2334
mormonlakefire.com

Mormon Lake Fire Board Minutes

May 12, 2020

The meeting was held at the Mormon Lake Fire Station

The meeting was called to order at 1:00 PM.

Members Present:

Diane Lewis- Chairperson Mary Wiese - Clerk Mary Lockett Jeff Haupricht Patrick Nahass

Call to the Public

No Comments

Approval of Minutes:

A motion was made by Mary Lockett to accept the Minutes of the April 14, 2020 meeting with the correction of it was held as a Zoom Meeting and the motion was seconded by Diane Lewis Members in favor – Haupricht, Lockett, Nahass, Wiese and Lewis Members Opposed - None Motion passed.

Financial Report:

A motion was made by Mary Wiese to accept the April Financial report and the motion was seconded by Diane Lewis Members in favor – Haupricht, Lockett, Nahass, Wiese, and Lewis. Members Opposed - None Motion passed.

Chief's/Department Report: Kevin Schulte/ Shawn Western

- Chief Schulte and Western gave their reports.
 - *A Motion was made by Patrick Nahass to accept the Chief's reports as provided and the motion was seconded by Jeff Haupricht. Members in favor- Haupricht, Lockett, Nahass, Wiese and Lewis. Members Opposed- None Motion passed.*

Correspondence:

- *Letter from the Coconino County Elections Department*

Topics of Discussion, Considerations, Approvals, or Actions:

- *Resolution to Call for District Elections*
 - *A motion was made by Mary Lockett to accept the Resolution to Call for District Elections and the motion was seconded by Mary Wiese Members in favor – Haupricht, Lockett, Nahass, Wiese, and Lewis. Members Opposed - None Motion passed.*
- *VFIS Accident and Sickness Policy*
 - *A motion was made by Mary Wiese to accept the VFIS Accident and Sickness Policy as written and the motion was seconded by Mary Lockett Members in favor – Haupricht, Lockett, Nahass, Wiese and Lewis Members Opposed – None Motion passed.*
- *Shawn Western as a warrant signer*
 - *Topic was withdrawn by Diane Lewis*
- *Fire Chief's Calendar*
 - *A motion was made by Mary Wiese to accept the Fire Chief's Calendar as presented and the motion was seconded by Diane Lewis Members in favor – Haupricht, Lockett, Nahass, Wiese and Lewis Members Opposed – None Motion passed.*
- *Review Fire Board Task Calendar; Identify potential items for next month's agenda*
 - *A motion was made by Diane Lewis to accept the Fire Board Task Calendar and place the Budget on next month's agenda and the motion was seconded by Jeff Haupricht Members in favor – Haupricht, Lockett, Nahass, Wiese, and Lewis Members Opposed - None Motion passed.*



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- *Direction of Fire Department in the future, goals and plans for upcoming fiscal year DISCUSSION ONLY*
 - *Discussion included Chairperson Lewis asking Chief Western to discuss a Reserve Program; Chief Western provided information on a Reserve Program for 24/7/365 Certified Medical Coverage by an EMT-Basic or Paramedic. With the Goal to provide 24/7/365 ALS coverage.*
- *FY 20-21 Budget Discussions and Posting of Budget*
 - *Discussion between members of the board regarding collection of property taxes, Diane Lewis discussed figures from the Coconino County Treasurer's Office. Chief Schulte discussed similar figures and the concern for fiscal year 2020 and the drop in revenue. Chief Schulte discussed the need to have the budget posted 20 days prior to adoption. Discussion between board members and the Chief's determined a special budget meeting was needed and should be scheduled the following week.*
 - *A motion was made by Diane Lewis to accept the date of May 19, 2020 at 1:00pm for a Special Budget Meeting and the motion was seconded by Mary Wiese Members in favor – Haupricht, Lockett, Nahass, Wiese and Lewis Members Opposed - None Motion passed.*

Consideration to adjourn to Executive Session to discuss the following:

- *Possible discussion involving personnel/contract issues of Chief Schulte. Consideration to adjourn to Executive Session pursuant to A.R.S. §38-431.03 A.1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of an public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.*
 - *Chief Schulte was asked by Chairperson Lewis if he would like the discussion to take place in Executive Session or Public Meeting. Chief Schulte stated it would be fine to continue in Open Session.*
 - *Discussion was opened by Jeff Haupricht to Eliminate the Administration Chief position, Terminate Chief Kevin Schulte's contract effective 5/12/2020 and place 25 percent of the budgeted salary into stipends. Jeff Haupricht discussed the need for a medically certified individual to provide coverage and that Schulte was not certified and may not be able to become certified.*
 - *Chief Schulte discussed the fact that he had completed the training, but was not able to be certified and that it was not a stipulation in the beginning of his contract.*
 - *Members of the community, Chris and Ellen Parish, voiced their concern over the discussion.*
 - *Mary Lockett voiced concern over the need for 24/7 Paramedic Coverage and that it has long been the goal of the board to provide for that.*
 - *Mary Wiese voiced concern that there may be a personal agenda by certain board members.*
 - *A motion was made by Diane Lewis to accept the elimination of the Administration Chief position and terminate Chief Schulte's contract effective May 12, 2020 and the motion was seconded by Jeff Haupricht Members in favor – Haupricht, Lockett, Nahass, and Lewis Members Opposed – Wiese Motion passed.*

The next regular Board meeting will be held June 9, 2020 at 1:00PM at the Fire Station

Adjournment

A motion was made by Mary Lockett to adjourn and the motion was seconded by Diane Lewis Members in favor – Haupricht, Lockett, Nahass, Wiese, and Lewis Members Opposed – None Meeting Adjourned at 2:35 PM

Respectfully submitted by,
Shawn Western, Fire Chief