

# **Mormon Lake Fire District Board Meeting**

## **October 13, 2020 @ 1:00 PM at the Mormon Lake Fire Station**

### **Meeting Minutes**

1. **Call to order** *Made by Chairperson Lewis at 1pm*
2. **Roll Call** – *Chairperson Lewis- Present, Clerk Wiese- Absent, Member Lockett- Present, Member Haupricht-Present. Member Nahass- Present*  
*Chief Western was present as were community members Steve Linck, Michael Morgenthal, Laura Kehrer, Travis Kilbourne, Jack Kehrer, Lisa Murphy, Janet Casper, Ronnie Norton, Ellen Parish, Chris Parish, Leah McCabe, and Lanie O'Donnell*
3. **Call to the Public** - *No Public Comment*
4. **Approval of Minutes**
  - A. *September 08, 2020 minutes- Motion to accept September 08, 2020 meeting minutes made by M. Lockett; Second by D. Lewis- All members present voted AYE; Motion Passed*
5. **Finance**
  - A. *Financial Report- Chief Western stated that the County Treasurer's office expects 92-94% collection rate on Property Taxes. October collections will be higher and then taper down. Motion to accept financial report made by J. Haupricht; Second by P. Nahass; All members present voted AYE; Motion passed.*

*M. Lockett asked for a change in the meeting order to discuss 7B, swearing in the new personnel. The two new reserve EMT's provided a short intro as to who they are and then Lanie O'Donnell, Leah McCabe, and Ellen Parish were then sworn in, by Chairperson Lewis.*

*7A, award presentation was also moved up on the agenda. P. Lockett was presented with a clock/Plaque for her 30 years of service to the Mormon Lake Fire District. P. Lockett thanked everyone.*

*P. Lockett excused herself from the meeting at 1:08PM;*

### **6. Reports & Correspondence**

- A. *Department Report- Chief Western discussed the issue of Fire Restrictions, due to the issues that transpired over the weekend. He explained that all private property owners do fall under the restrictions. They are posted on the FB Page, but there is a need for further signage and requested ideas for ways to disseminate the information. J. Haupricht spoke up via signs that National Forest Service uses. Placing signs at the station and the Roping arena may be the way to do so. D. Lewis stated Pine/Strawberry FD has signs up in yellow and that we may need to have something similar at each entrance. E. Parish Fire District can set up their own rules. Several other ideas were presented as well, such as posting in other areas, flyers, banners, etc. Chief Western stated that we would be getting the same pricing with our SCBA order as Flagstaff Fire.*
- B. *Correspondence- Chief Western discussed the refund from AZ DES; Copperpoint audit found that we owed them additional money for the volunteers, because it is based on the number of personnel on the role.*

*P. Nahass made a motion to accept the department report and correspondence; Second*

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*by J. Haupricht; All members present voted AYE; Motion Passed*

### **7. Topics of Discussion and Possible Action**

- A. Award Presentation- *Moved to Earlier*
- B. Swearing in of new personnel- *Moved to Earlier*
- C. VFIS Renewal Questionnaire- *Needs some updates that Chief Western noted and states it will be submitted as written. D. Lewis asked about the amount for the contents.*
- D. Donation Presentation from Craft and Auction Sale- *Community raised \$4888 and requested the funds be utilized for purchase of Thermal Imaging Cameras and utilize the rest for EMS Supplies. Motion made by D. Lewis to accept the donation; Second by P. Nahass; All members present voted AYE; Motion Passed.*
- E. Equipment Reimbursement Check- *Chief Western presented the reimbursement check for the Chainsaw and pruner.*
- F. Fund Raising plans for 2021- *Chief Western presented the dates for fundraisers in 2021 that the community is planning on holding from the fire department. Chief Western stated the future need for a Cardiac Monitor.*
- G. Building Use- *Removed from Agenda due to the member who asked for this item had left the meeting.*
- H. Highlands IGA- *discussion regarding current contract, ideas for other options were also discussed. See what Highlands will provide us for the new contract.*
- I. Credit Card Information- *Discussion regarding the need for a new Credit Card company due to monthly late charges. The county is looking at some options as well.*
- J. 2021 Budgeting vs 2022 Budget- *Ran into issues when trying to collect the retroactive pension payment- Board asked to seek out ideas on how to make this payment and how to budget forward.*
- K. Zoom Broadcast of Board Meetings- *Chief Western provided a demonstration of the Zoom meeting platform, answered some questions on how it would work for board meetings; Motion to broadcast meetings via Zoom made by D. Lewis; J. Haupricht seconded; All members present voted AYE; Motion Passed*
- L. Chief Western Vacation- *Chief Western is requesting vacation for December 9<sup>th</sup> through the 16<sup>th</sup>, provided coverage can be found. Motion to let Chief Western take the days requested made by D. Lewis; Seconded J. Haupricht; All members present voted AYE; Motion Passed*
- M. Fire Chief/ Department Calendar- *Motion to accept calendars made by J. Haupricht; Second by P. Nahass; All members present voted AYE; Motion passed*
- N. Review Fire Board Task Calendar; identify potential items for next month's agenda.

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- 8. Fire Board Comments** - *Board member's comments are meant to inform and clarify, and no legal action will be taken. Only Board members may speak.*
  
- 9. Adjournment-** *Motion to adjourn made by P. Nahass; Second by J. Haupricht; All members present voted AYE; Motion Passed; Meeting Adjourned at 2:21pm*