

# **Mormon Lake Fire District Board Meeting**

## **January 16, 2024 @ 10:00 AM at the Mormon Lake Fire Station**

Posted at the Post Office, Fire Station, and Website  
At Least 24 Hours prior to the Fire Board Meeting

### **Agenda**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Fire Board and the general public that the Board will hold a meeting open to the public **Tuesday, January 16, 2024 at 10:00AM** at the Fire Station, 1067 Mormon Lake Road, Mormon Lake, Arizona.

This meeting will also be streaming live via Microsoft Teams

**Meeting ID: 226 762 736 644    Passcode: dFgEiQ**

With regard to any item listed in this Agenda below, the Board may, by motion, recess into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body in accordance with A.R.S. §38-431.03(A) (3).

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. The Presiding Officer may call on members of the public to speak on any item posted on the agenda. One or more members of the Board may attend either in person or by telephone, video or internet conferencing.

The Board may discuss, consider, approve, or take action on the following matters:

1. **Call to order**
2. **Roll Call** – Chairperson Lewis, Clerk Haupricht. Member Verdino, Member Nahass, Member Morgenthal; Chief Western
3. **Call to the Public** - *In accordance with A.R.S. 38-431.0 1(H), A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*
4. **Approval of Minutes**
  - A. December 19, 2023 Meeting Minutes
5. **Finance**
  - A. Financial Report
6. **Reports & Correspondence**
  - A. Department Report and Correspondence
7. **Topics of Discussion and Possible Action**
  - A. Approval of Station Snow Equipment
  - B. COLA raise 3.4 percent
  - C. Chief spending limit to \$6500.00
  - D. Identify potential items for next month's agenda. *Audit Review*
8. **Fire Board Comments** - *Board member's comments are meant to inform and clarify, and no legal action will be taken. Only Board members may speak.*
9. **Adjournment**

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Chief Western at (928) 354-2231. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

# **Mormon Lake Fire District Board Meeting**

## **December 19, 2023 Regular Meeting Minutes**

- 1. Call to order By Chairperson Lewis at 10:00am**
- 2. Roll Call –** Chairperson Lewis via Teams, Clerk Haupricht- Present, Member Verdino via Teams, Member Nahass via Teams, Member Morgenthal-Absent; Chief Western- Present;
- 3. Call to the Public -** *No Public Comment*
- 4. Approval of Minutes**
  - A. November 14, 2023 Meeting Minutes- *Motion to approve by Clerk Haupricht, Seconded by Member Nahass, All member present voted AYE; Motion Passed;*
- 5. Finance**
  - A. Financial Report- *Chief Western presented financial report; Clerk Haupricht asked about the higher than expected expenditures, accounted for with paying for capital purchases and three pay periods in November. Motion to approve by Clerk Haupricht, Seconded by Chairperson Lewis, All members present voted AYE; Motion Passed;*
- 6. Reports & Correspondence**
  - A. Department Report and Correspondence- *Presented by Chief Western Highlighting several things in the report; Motion to approve by Clerk Haupricht, Seconded by Member Nahass; All members present voted AYE; Motion Passed;*
- 7. Topics of Discussion and Possible Action**
  - A. Accounting Review Firm- *Chief Western presented the information from our Walker and Armstrong to provide our annual review; Motion to accept proposal made by Clerk Haupricht, Seconded by Member Nahass; All members present voted AYE; Motion Passed;*
  - B. VFIS Insurance- *Chief Western presented the for our insurance renewel, premium increased more than expected and we added Computer Fraud; Motion to accept proposal made by Chairperson Lewis, Seconded by Member Verdino; All members present voted AYE; Motion Passed;*
  - C. Donation for Communications Equipment- *Chief Western was contacted by a member of the public wanting to donate money and wanted a dollar amount and what was needed. Chief Western explained our department is looking to upgrade our communications and provided a dollar amount of \$23,000. Motion to accept and purchases communications equipment made by Chairperson Lewis; Seconded by Clerk Haupricht; All members present voted AYE; Motion Passed;*
  - B. Review Fire Chief Calendar and Fire Board Task Calendar; identify potential items for next month's agenda. Board will move January meeting to the 16<sup>th</sup>; *Motion to approve by Clerk Haupricht, Seconded by Member Verdino, All members present voted AYE; Motion Passed;*
- 8. Fire Board Comments –** *None.*
- 9. Adjournment** *Member Haupricht made a motion to adjourn the meeting, Seconded by Chairperson Lewis.*
- 10. Meeting Adjourned at 10:24am**



## Mormon Lake Fire District Cash Flow Projections

Estimates	Beginning Cash Balance	Projections			Ending Cash Balance
		Revenues	Expenditures	Variance	
Month					
July	\$344,347	794.18	26,661.25	-\$25,867	\$318,479
August	\$318,479	531.52	39,566.59	-\$39,035	\$279,444
September	\$279,444	38,089.93	17,483.89	\$20,606	\$300,050
October	\$300,050	88,096.85	12,251.68	\$75,845	\$375,896
November	\$375,896	75,090.80	12,935.93	\$62,155	\$438,051
December	\$438,051	44,936.60	37,993.96	\$6,943	\$444,993
January	\$444,993	8,223.76	16,617.03	-\$8,393	\$436,600
February	\$436,600	10,184.99	32,089.13	-\$21,904	\$414,696
March	\$414,696	9,394.61	16,755.73	-\$7,361	\$407,335
April	\$407,335	59,680.19	27,350.12	\$32,330	\$439,665
May	\$439,665	13,896.52	22,559.63	-\$8,663	\$431,002
June	\$431,002	9,922.28	18,657.08	-\$8,735	\$422,267

Actual	Beginning Cash Balance	Actual			Ending Cash Balance
		Revenues	Expenditures	Variance	
Month					
July	\$344,346.56	\$803.77	\$20,282.92	-\$19,479.15	\$324,867.41
August	\$324,867.41	\$1,857.77	\$14,479.44	-\$12,621.67	\$312,245.74
September	\$312,245.74	\$6,444.60	\$38,154.22	-\$31,709.62	\$280,536.12
October	\$280,536.12	\$92,277.82	\$29,213.67	\$63,064.15	\$343,600.27
November	\$343,600.27	\$92,542.22	\$23,218.72	\$69,323.50	\$412,923.77
December	\$412,923.77	\$19,990.89	\$62,656.51	-\$42,665.62	\$370,258.15
January	\$370,258.15			\$0.00	\$370,258.15
February	\$370,258.15			\$0.00	\$370,258.15
March	\$370,258.15			\$0.00	\$370,258.15
April	\$370,258.15			\$0.00	\$370,258.15
May	\$370,258.15			\$0.00	\$370,258.15
June	\$370,258.15			\$0.00	\$370,258.15

Note: Per ARS § 48-807 (O) This is a report of the combined cash balances of *all* District Funds including the *General Fund and Capital Fund*.

This spreadsheet shows what QuickBooks is showing as a balance including all checks written (and presumably cashed).

Mormon Lake Fund		Budgeted FY 23-24	Mormon Lake Fund Fiscal Year 2023-24														
			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD		Difference
REVENUES																	
Unrestricted Fund Balance (GENERAL)		130,000													0.00	0.0%	130,000.00
Restricted Fund Balance (CAPITAL)		214,319													0.00	0.0%	214,319.00
Property Taxes (3.25 MIL)		273,913	571.87	1,578.58	4,918.81	80,421.90	63,009.62	19,052.62							169,553.40	61.9%	104,359.60
Fire District Assistance Tax		54,783	231.90	88.18	545.32	11,428.29	15,586.01	0.00							27,879.70	50.9%	26,903.30
Interest		2,650		191.01	980.47	427.63	1,021.37	938.27							3,558.75	134.3%	-908.75
Miscellaneous Income		5,000													0.00	0.0%	5,000.00
EMS State Billing		15,000					3,500.00								3,500.00	23.3%	11,500.00
Donations/ Other Income		5,000					9,425.22								9,425.22	188.5%	-4,425.22
State and Other Grants		500													0.00	0.0%	500.00
Total revenue		701,165	803.77	1,857.77	6,444.60	92,277.82	92,542.22	19,990.89	0.00	0.00	0.00	0.00	0.00	0.00	213,917.07	30.5%	487,247.93
EXPENDITURES						3 Pay Periods											
Salaries and Wages			7,279.18	6,764.01	9,246.88	8,461.84	11,782.40										
Chiefs Salary		73,600	4,403.30	4,403.30	4,403.31	4,403.30	6,604.97	4,403.30							28,621.48	38.9%	44,978.52
Volunteer/Reserve Salary		66,500	2,875.88	2,360.71	4,843.57	4,058.54	5,177.43	6,513.38							25,829.51	38.8%	40,670.49
Health Insurance		12,000			2,500.00			2,500.00							5,000.00	41.7%	7,000.00
Pension and Other Retirement Benefits		5,888	2,944.00												2,944.00	50.0%	2,944.00
Employee Benefits		34,000	2,400.00	1,200.00	1,200.00	1,200.00	1,200.00								7,200.00	21.2%	26,800.00
Employee Tax Liabilities		16,000	1,186.97	1,130.77	2,821.54	2,816.50	3,971.42	3,213.79							15,140.99	94.6%	859.01
Personnel Expenses Total		207,988	13,810.15	9,094.78	15,768.42	12,478.34	16,953.82	16,630.47	0.00	0.00	0.00	0.00	0.00	0.00	84,735.98	40.7%	123,252.02
Fuel and Oils		8,500			918.98		200.90	531.10							1,650.98	19.4%	6,849.02
Tools and Minor Equipment		17,500			343.59		768.83	1,601.70							2,714.12	15.5%	14,785.88
Contracted Services		1,100				320.00									320.00	29.1%	780.00
Supplies		15,800			1,434.91		121.94	19.15							1,576.00	10.0%	14,224.00
Vehicle Repair		15,000				3,110.00		3,110.00							6,220.00	41.5%	8,780.00
Training and Prevention		13,600			1,387.05	2,283.40		324.00							3,994.45	29.4%	9,605.55
Maintenance and Repair Operating		9,500		455.00	1,888.81	255.25	186.00	663.28							3,448.34	36.3%	6,051.66
Communications		1,000			200.00										200.00	20.0%	800.00
Contingencies and Emergencies		1,000						60.04							60.04	6.0%	939.96
Operating Expenses Total		83,000	0.00	455.00	6,173.34	5,968.65	1,277.67	6,309.27	0.00	0.00	0.00	0.00	0.00	0.00	20,183.93	24.3%	62,816.07
Administrative Equipment		1,750			141.37	120.00	220.10								481.47	27.5%	1,268.53
Insurance		14,000						18,686.00							18,686.00	133.5%	-4,686.00
Utilities		19,635	176.98	647.77	756.90	1,532.46	181.53	2,507.73							5,803.37	29.6%	13,831.63
Professional Services		22,000		5,244.63		400.00	2,953.15	944.00							9,541.78	43.4%	12,458.22
Subscriptions, dues, fees		1,050													0.00	0.0%	1,050.00
General Administrative Expenses		1,500		234.39	729.85		53.71	526.74							1,544.69	103.0%	-44.69
Administrative Total		59,935	176.98	6,126.79	1,628.12	2,052.46	3,408.49	22,664.47	0.00	0.00	0.00	0.00	0.00	0.00	36,057.31	60.2%	23,877.69
Total Operating Expenditures		350,923	13,987	15,677	23,570	20,499	21,640	45,604	0	0	0	0	0	0	140,977	40.17%	209,945.78
Total Revenue - Total Expense		350,242	-13,183	-13,819	-17,125	71,778	70,902	-25,613	0	0	0	0	0	0	72,939.85		

Capital Expenditures																	
Station Equipment	10,000			4,200.00			4,995.00								9,195.00	92.0%	805.00
Turnout Gear	30,000			10,151.00	996.26	1,578.76									12,726.02	42.4%	17,273.98
Operations Equipment	45,000				7,609.00		12,057.30								19,666.30	43.7%	25,333.70
Total Capital expenses	85,000	0.00	0.00	14,351.00	8,605.26	1,578.76	17,052.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,666.30	23.1%	65,333.70
999.300 Transfer from General Fund																	0.00
Total Capital Revenue	129,319	0.00	0.00	14,351.00	8,605.26	1,578.76	17,052.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	41,587.32	32.2%	87,731.68
ENDING FUND BALANCE →		\$0.00														\$0.00 Ending Balance	



## Fund Balance Summary Report

**Morman Lake Fire District Fund Range: 301000-301099 Date Range: 12/1/2023 - 12/31/2023**

Account	Beginning Balance	Debits	Credits	Ending Balance
301000-11000 - Cash with Treasurer	\$205,753.54			\$203,080.40
Cash with Treasurer Totals		\$19,490.94	(\$22,164.08)	
301000-29000 - Fund Balance	(\$288,837.89)			(\$288,837.89)
301000-29050 - Warrants-Outstanding	(\$6,657.50)			(\$30,963.28)
Warrants-Outstanding Totals		\$8,033.61	(\$32,339.39)	
301000-31012 - OLD FDAT SOURCE CODE	-			-
301000-33001 - Deposits-Misc	(\$4,450.00)			(\$4,450.00)
301000-33002 - Investment Interest	(\$917.56)			(\$1,355.88)
Investment Interest Totals		\$0.00	(\$438.32)	
301000-33101 - Line of Credit-Advance	-			-
301000-33303 - Property Tax-Current	(\$147,713.57)			(\$165,050.21)
Property Tax-Current Totals		\$0.00	(\$17,336.64)	
301000-33304 - Property Tax-Delinquent	(\$2,787.21)			(\$4,503.19)
Property Tax-Delinquent Totals		\$0.00	(\$1,715.98)	
301000-33307 - Transwestern Judgement	-			-
301000-33333 - Disbursements-FDAT	(\$27,879.70)			(\$27,879.70)
301000-70000 - Expense Transfer	\$160,000.00			\$160,000.00
301000-70001 - Wire Out	\$58,121.01			\$72,251.48
Wire Out Totals		\$14,130.47	\$0.00	
301000-78001 - Warrants-Redeemed	\$49,900.80			\$57,934.41
Warrants-Redeemed Totals		\$8,033.61	\$0.00	
301000-78002 - Disbursements-Miscellaneous	-			-
301000-78007 - Tax Abatements	-			-
301000-78100 - Line of Credit-Interest Payment	-			-
301000-78101 - Line of Credit-Principal Payment	-			-
301000-78475 - Trustee Fee	-			-
301000-79999 - Warrant Clearing	\$5,468.08			\$29,773.86
Warrant Clearing Totals		\$32,339.39	(\$8,033.61)	
301050-11000 - Cash with Treasurer	\$214,492.13			\$209,997.08
Cash with Treasurer Totals		\$499.95	(\$4,995.00)	
301050-29000 - Fund Balance	(\$54,319.25)			(\$54,319.25)
301050-29050 - Warrants Outstanding	(\$5,075.27)			(\$17,132.57)
Warrants Outstanding Totals		\$4,995.00	(\$17,052.30)	
301050-33001 - Deposits/Misc	(\$168,475.22)			(\$168,475.22)

## Fund Balance Summary Report

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Morman Lake Fire District Fund Range: 301000-301099 Date Range: 12/1/2023 - 12/31/2023				
Account	Beginning Balance	Debits	Credits	Ending Balance
301050-33002 - Investment Interest	(\$1,702.92)			(\$2,202.87)
Investment Interest Totals		\$0.00	(\$499.95)	
301050-33307 - Transwestern Judgement	-			-
301050-70000 - Expense Transfer	-			-
301050-70001 - Wire Out	-			-
301050-78001 - Warrants Redeemed	\$10,005.26			\$15,000.26
Warrants Redeemed Totals		\$4,995.00	\$0.00	
301050-78003 - NSF	-			-
301050-79999 - Warrants Clearing	\$5,075.27			\$17,132.57
Warrants Clearing Totals		\$17,052.30	(\$4,995.00)	



## Fund Balance Detail Report

**Morman Lake Fire District Fund Range: 301000-301099 Date Range: 12/1/2023 - 12/31/2023**

Account	Beginning Balance	Debits	Credits	Ending Balance
301000-11000 - Cash with Treasurer	\$205,753.54			\$203,080.40
Cash with Treasurer Totals		\$19,490.94	(\$22,164.08)	
301000-29000 - Fund Balance	(\$288,837.89)			(\$288,837.89)
301000-29050 - Warrants-Outstanding	(\$6,657.50)			(\$30,963.28)
Warrants-Outstanding Totals		\$8,033.61	(\$32,339.39)	
301000-31012 - OLD FDAT SOURCE CODE	-			-
301000-33001 - Deposits-Misc	(\$4,450.00)			(\$4,450.00)
301000-33002 - Investment Interest	(\$917.56)			(\$1,355.88)
12/11/2023 journal fund interest allocation - 11/01/2023 to 11/30/2023			(\$438.32)	
Investment Interest Totals		\$0.00	(\$438.32)	
301000-33101 - Line of Credit-Advance	-			-
301000-33303 - Property Tax-Current	(\$147,713.57)			(\$165,050.21)
12/01/2023 distribution			(\$284.41)	
12/07/2023 distribution			(\$2,327.81)	
12/08/2023 distribution			(\$553.51)	
12/11/2023 distribution			(\$537.10)	
12/12/2023 distribution			(\$394.03)	
12/14/2023 distribution			(\$917.83)	
12/15/2023 distribution			(\$1,069.54)	
12/18/2023 distribution			(\$1,915.58)	
12/19/2023 distribution			(\$1,257.56)	
12/20/2023 distribution			(\$1,074.10)	
12/21/2023 distribution			(\$1,836.81)	
12/22/2023 distribution			(\$111.21)	
12/26/2023 distribution			(\$251.42)	
12/27/2023 distribution			(\$885.52)	
12/28/2023 distribution			(\$1,954.54)	
12/29/2023 distribution			(\$1,965.67)	
Property Tax-Current Totals		\$0.00	(\$17,336.64)	
301000-33304 - Property Tax-Delinquent	(\$2,787.21)			(\$4,503.19)
12/07/2023 distribution			(\$114.06)	
12/15/2023 distribution			(\$298.02)	
12/26/2023 distribution			(\$1,303.90)	

## Fund Balance Detail Report

Property Tax-Delinquent Totals		\$0.00	(\$1,715.98)	
301000-33307 - Transwestern Judgement	-			-
301000-33333 - Disbursements-FDAT	(\$27,879.70)			(\$27,879.70)
301000-70000 - Expense Transfer	\$160,000.00			\$160,000.00
301000-70001 - Wire Out	\$58,121.01			\$72,251.48
12/13/2023	JE 26958 / MORMON LAKE FD - PAYROLL / ctawahongva	\$4,901.13		
12/13/2023	JE 26964 / MORMON LAKE FD - PAYROLL LIABILITIES / ctawahongva	\$1,450.87		
12/27/2023	JE 27085 / MORMON LAKE FD - PAYROLL LIABILITIES / jcota	\$6,015.55		
12/27/2023	JE 27089 / MORMON LAKE FD - PAYROLL LIABILITIES / jcota	\$1,762.92		
Wire Out Totals		\$14,130.47	\$0.00	
301000-78001 - Warrants-Redeemed	\$49,900.80			\$57,934.41
12/18/2023	Warrant 00824600086	\$283.00		
12/18/2023	Warrant 00824600090	\$2,116.55		
12/18/2023	Warrant 00824600080	\$1,053.15		
12/18/2023	Warrant 00824600077	\$703.03		
12/19/2023	Warrant 00824600093	\$865.65		
12/20/2023	Warrant 00824600089	\$283.28		
12/20/2023	Warrant 00824600087	\$19.15		
12/20/2023	Warrant 00824600091	\$1,431.00		
12/22/2023	Warrant 00824600083	\$643.92		
12/22/2023	Warrant 00824600092	\$273.83		
12/26/2023	Warrant 00824600084	\$179.54		
12/26/2023	Warrant 824600082	\$181.51		
Warrants-Redeemed Totals		\$8,033.61	\$0.00	
301000-78002 - Disbursements-Miscellaneous	-			-
301000-78007 - Tax Abatements	-			-
301000-78100 - Line of Credit-Interest Payment	-			-
301000-78101 - Line of Credit-Principal Payment	-			-
301000-78475 - Trustee Fee	-			-
301000-79999 - Warrant Clearing	\$5,468.08			\$29,773.86
Warrant Clearing Totals		\$32,339.39	(\$8,033.61)	
301050-11000 - Cash with Treasurer	\$214,492.13			\$209,997.08
Cash with Treasurer Totals		\$499.95	(\$4,995.00)	
301050-29000 - Fund Balance	(\$54,319.25)			(\$54,319.25)
301050-29050 - Warrants Outstanding	(\$5,075.27)			(\$17,132.57)
Warrants Outstanding Totals		\$4,995.00	(\$17,052.30)	



## Outstanding Warrants by Warrant Range

Outstanding Warrants - Morman Lake FD; Range: 0082\_6; Date Range: 7/1/2008 - 12/31/2023

Number	Issued Date	Amount	Payee
00822600234	05/09/2022	\$300.00	Stephens and Company
00823600031	09/23/2022	\$700.00	National Bank of AZ
00824600011	08/14/2023	\$234.39	Safeguard Business Systems
00824600053	12/28/2023	\$503.00	APS
00824600054	12/28/2023	\$944.00	ESO Solutions
00824600055	12/28/2023	\$97.00	Orkin Pest Control
00824600056	12/28/2023	\$2,500.00	Kairos Health Arizona
00824600057	12/28/2023	\$21.00	MCI Residential
00824600058	12/28/2023	\$234.39	Safeguard Business Sys
00824600059	12/28/2023	\$17,255.00	VFIS of Arizona
00824600060	12/28/2023	\$3,110.00	W.W. Williams
00824600071	10/23/2023	\$3,110.00	WW Williams
00824600078	11/14/2023	\$186.00	Orkin Pest Control
00824600085	12/15/2023	\$692.64	Golden West Industrial
00824600088	12/15/2023	\$20.79	MCI Residential
00824600093	12/15/2023	\$865.65	Yavapai Bottle Gas
Total Outstanding Warrants		\$30,773.86	

## Voided Warrants by Warrant Range

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**FD Mormon Lake - Voided Warrants; Range: 0080\_6; Date Range: 12/1/2023 - 12/31/2023**

<b>Number</b>	<b>Issued Date</b>	<b>Amount</b>	<b>Payee</b>
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## Tax Distribution Report

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**FD MORMON LAKE -- Date Range: 12/1/2023 - 12/31/2023**

**11247 - FD MORMON LAKE**

	<b>Tax Year</b>	<b>Taxes</b>	<b>Interest</b>	<b>Misc</b>	<b>Net Distribution</b>
	2022	\$1,715.98	\$0.00	\$0.00	\$1,715.98
	2023	\$17,336.64	\$0.00	\$0.00	\$17,336.64
11247 -- Totals		\$19,052.62	\$0.00	\$0.00	\$19,052.62

Mormon Lake Fire District

Capital (Restricted), Period Ending 12/31/2023

RECONCILIATION REPORT

Reconciled on: 01/12/2024

Reconciled by: Natalie Galgano

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	214,492.13
Checks and payments cleared (1)	-4,995.00
Deposits and other credits cleared (1)	499.95
Statement ending balance	<u>209,997.08</u>

Uncleared transactions as of 12/31/2023	-17,132.57
Register balance as of 12/31/2023	192,864.51
Cleared transactions after 12/31/2023	0.00
Uncleared transactions after 12/31/2023	-1,640.00
Register balance as of 01/12/2024	<u>191,224.51</u>

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/28/2023	Bill Payment	834800007	Arizona Metal Roofing LLC	-4,995.00

Total -4,995.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2023	Deposit		Coconino County Treasurer's	499.95

Total 499.95

Additional Information

Uncleared checks and payments as of 12/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/15/2023	Check	183480002	MES	-5,075.27
12/28/2023	Bill Payment	834800008	MES	-12,057.30

Total -17,132.57

Uncleared checks and payments after 12/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/03/2024	Bill Payment	834800009	RAIN-BO RAIN GUTTERS LLC	-1,640.00

Total -1,640.00



Mormon Lake Fire District

General (Unrestricted), Period Ending 12/31/2023

RECONCILIATION REPORT

Reconciled on: 01/12/2024

Reconciled by: Natalie Galgano

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	205,753.54
Checks and payments cleared (16)	-22,164.08
Deposits and other credits cleared (3)	19,490.94
Statement ending balance	203,080.40
Uncleared transactions as of 12/31/2023	-28,908.21
Register balance as of 12/31/2023	174,172.19
Cleared transactions after 12/31/2023	0.00
Uncleared transactions after 12/31/2023	-7,362.72
Register balance as of 01/12/2024	166,809.47

Details

Checks and payments cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/14/2023	Bill Payment	824600077	GOLDEN WEST INDUSTRIA...	-703.03
11/14/2023	Bill Payment	824600082	WM CORPORATE SERVICE...	-181.51
11/14/2023	Bill Payment	824600080	Niles Radio Communication	-1,053.15
12/13/2023	Check	EFT	Payroll Liabilities	-1,450.87
12/13/2023	Check	EFT	Payroll	-4,901.13
12/15/2023	Bill Payment	824600084	AT&T Mobility	-179.54
12/15/2023	Bill Payment	824600093	YAVAPAI BOTTLE GAS	-865.65
12/15/2023	Bill Payment	824600092	TDS Telcom	-273.83
12/15/2023	Bill Payment	824600091	PMA Insurance CO	-1,431.00
12/15/2023	Bill Payment	824600090	NATIONAL BANK OF AZ	-2,116.55
12/15/2023	Bill Payment	824600089	MES	-283.28
12/15/2023	Bill Payment	824600083	APS	-643.92
12/15/2023	Bill Payment	824600086	JHTG INC. DBA ORKIN PES...	-283.00
12/15/2023	Bill Payment	824600087	LINDE GAS and Equipment	-19.15
12/27/2023	Check	EFT	Payroll	-6,015.55
12/27/2023	Check	EFT	Payroll Liabilities	-1,762.92

Total -22,164.08

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2023	Deposit		Coconino County Treasurer's	1,715.98
12/31/2023	Deposit		Coconino County Treasurer's	438.32
12/31/2023	Deposit		Coconino County Treasurer's	17,336.64

Total 19,490.94

Additional Information

Uncleared checks and payments as of 12/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/14/2023	Bill Payment	824600011	Safegard Business Systems	-234.39
10/23/2023	Bill Payment	824600071	W.W. Williams	-3,110.00
11/14/2023	Bill Payment	824600078	JHTG INC. DBA ORKIN PES...	-186.00
12/15/2023	Bill Payment	824600085	GOLDEN WEST INDUSTRIA...	-692.64
12/15/2023	Bill Payment	824600088	MCI Residential Service	-20.79
12/28/2023	Bill Payment	824600056	Kairos Health Arizona	-2,500.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/28/2023	Bill Payment	824600057	MCI Residential Service	-21.00
12/28/2023	Bill Payment	824600058	Safegard Business Systems	-234.39
12/28/2023	Bill Payment	824600060	WW Williams	-3,110.00
12/28/2023	Bill Payment	824600055	JHTG INC. DBA ORKIN PES...	-97.00
12/28/2023	Bill Payment	824600054	ESO Solutions, Inc.	-944.00
12/28/2023	Bill Payment	824600053	APS	-503.00
12/28/2023	Bill Payment	824600059	VFIS of Arizona	-17,255.00
Total				-28,908.21

Uncleared checks and payments after 12/31/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/02/2024	Bill Payment	824600094	PS WESTERN, SHAWN	-5,842.72
01/02/2024	Bill Payment	824600095	STEPHENS & COMPANY PLLC	-1,400.00
01/02/2024	Bill Payment	824600096	Streamline	-120.00
Total				-7,362.72

# Mormon Lake Fire District

## Balance Sheet

As of December 31, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Capital (Restricted)	192,864.51
General (Unrestricted)	174,172.19
Total Bank Accounts	\$367,036.70
Other Current Assets	
Current Bank Balance	-344,346.56
Total Other Current Assets	\$ -344,346.56
Total Current Assets	\$22,690.14
<b>TOTAL ASSETS</b>	<b>\$22,690.14</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	
Net Income	22,690.14
Total Equity	\$22,690.14
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$22,690.14</b>



# Mormon Lake Fire District

## Profit and Loss

December 2023

	TOTAL
Income	
Interest Earned	938.27
Property Taxes	19,052.62
<b>Total Income</b>	<b>\$19,990.89</b>
<b>GROSS PROFIT</b>	<b>\$19,990.89</b>
Expenses	
Administrative Expenses	
General Administrative Expenses	526.74
Insurance	18,686.00
Professional Services	944.00
Utilities	2,507.73
<b>Total Administrative Expenses</b>	<b>22,664.47</b>
Capital Purchases	
Hose	12,057.30
Station Equipment	4,995.00
<b>Total Capital Purchases</b>	<b>17,052.30</b>
Operating Expenses	
Contingencies and Emergencies	60.04
Fuel	531.10
Maintenance and Repair- Operating	663.28
Supplies	19.15
Tools and Minor Equipment	1,601.70
Training and Prevention	324.00
Vehicle Repair	3,110.00
<b>Total Operating Expenses</b>	<b>6,309.27</b>
Personnel Expenses	
Employee Health Insurance	2,500.00
FICA/ Medicare (Payroll Taxes)	3,213.79
Salaries and Wages	
Chiefs Salary	4,403.30
Part-Time Employees	6,513.38
<b>Total Salaries and Wages</b>	<b>10,916.68</b>
<b>Total Personnel Expenses</b>	<b>16,630.47</b>
<b>Total Expenses</b>	<b>\$62,656.51</b>
<b>NET OPERATING INCOME</b>	<b>\$ -42,665.62</b>
<b>NET INCOME</b>	<b>\$ -42,665.62</b>



# Mormon Lake Fire District

1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Diane Lewis – Chairperson
Jeff Haupricht – Clerk
Ralph Verdino – Board Member
Patrick Nahass – Board Member
Mike Morgenthal – Board Member
Shawn Western – Fire Chief

## Department Report January 2024

### Meetings:

- Meeting with Coconino County Emergency Management
- Phone Meeting with Accounting Firm
- Phone Meeting with Audit Review Firm
- Attended AFDA

### Trainings:

- CE for EMS
- Setup new online Training Software

### Call Volume:

- Special Duty Assignment: 0
- Cancel: 1
- Fires: 0
- MVA: 3
- EMS: 0

### Vehicles:

- Command 61- In Service; Bumper needs repaired
- Rescue 61- Transport Capability, In Service
- Brush 61- In Service; repairs scheduled
- Brush 64- In Service, repairs scheduled
- Engine 61- Structure Engine, In Service
- Tender 61- Water Tender, In Service
- Tender 62- Water Tender, In Service
- Rescue 66- Polaris Ranger, In Service

### Miscellaneous:

- Active Recruitment for Paramedic personnel
- Various minor repairs around station

### Personnel:

- Active Full Time Residents- 4
- Active Summer Residents- 4
- Active Reserve- 5
- Active Chaplain- 1

### Grant Requests:

- ARIZONA DEMA- Wildland Equipment- \$20,000 with 50% match
- ARIZONA DEMA- Brush Truck- \$385,000; 5% Match



BUILDING

AZ ROC # 313085

Arizona Metal Roofing

**Quote Date: 12/21/23****To: Josh Haupricht****Regarding: Mormon Lake Fire Station****Site Address: 1067 MORMON LAKE RD, MORMON LAKE**

### Summary Metal Roofing

**Item #1 (Materials)**

To provide flat sheets required to Fab snow retention bars and fab snow retention in-house.

Labor & Materials \$2,325.00

**Item #2 (Labor)**

To install snow retention bars on 5:12 roof.

Labor & Materials \$2,550.00

Total Labor & Materials \$4,875.00

Sales Tax \$120.00

Total Project \$4,995.00

Next Step: Quote approval, Down Payment, Schedule

Note: Payments made by credit card are subject to a 4% surcharge.

Note: This quote expires after 30 days.

Please call with any questions (928) 440-4277





**RAIN-BO RAIN GUTTERS LLC.**

Quote #35

**Mormon Lake Fire District**

067 Mormon Lake Road / Mormon Lake, Arizona 86038

025685816

**Aluminum Gutter**

oversized 6" k style seamless aluminum gutter mounted with wedges. Gutter & downspout color: Dove Gray

**Large Downspout**

oversized aluminum 3"x4" downspouts attached to new gutter. Downspout color: Dove Gray

total

this quote is valid for the next 30 days, after which values may be subject to change.

**Quote Total \$1,640.00**

**Contact Rain-Bo Rain Gutters LLC.**

8585 North Pleasant Valley Way, Flagstaff, Arizona 86004

9285265404 mitchell@rainboraingutters.com

 Created with getjobber.com

Awaiting response



\$1,640.

\$1,640.