

Mormon Lake Fire District Board Meeting

May 19, 2026 @ 10:00 AM

Posted at the Tall Pines Water Bulletin Board, Fire Station, and Website
At Least 24 Hours prior to the Fire Board Meeting

Agenda

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Fire Board and the public that the Board will hold a meeting open to the public on **Tuesday, May 19, 2026, at 10:00 AM**.

This meeting will also be streamed live via Zoom; the link is found on the Mormon Lake Fire District website. Regarding any item listed on the agenda below, the Board may, by motion, recess into an executive session for discussion or consultation with the attorney or attorneys of the public body for legal advice, in accordance with A.R.S. §38-431.03(A)(3).

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. The Presiding Officer may call on members of the public to speak on any item posted on the agenda. One or more members of the Board may attend either in person or by telephone, video, or internet conference.

The Board may discuss, consider, approve, or take action on the following matters:

1. **Call to order**
2. **Roll Call** – Chairperson Lewis, Clerk Bowdler, Member Jones, Member Nahass, Member Verdino, Chief Western
3. **Call to the Public** - *In accordance with A.R.S. 38-431.0 1(H), A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly notified for discussion and legal action.*
4. **Approval of Minutes**
 - A. April 21, 2026, Meeting Minutes
5. **Finance**
 - A. April 2026 Financial Report
6. **Reports & Correspondence**
 - A. Department Report and Correspondence
7. **Topics of Discussion and Possible Action**
 - A. Fire Chief Evaluation and Pay Increase
 - B. ASRS Supplemental savings 457b
 - C. Budget Approval for Posting
 - D. Facility/ Station Maintenance & Cleanliness Status
8. **Fire Board Comments** - *Board members' comments are meant to inform and clarify, and no legal action will be taken. Only board members may speak.*
9. **Adjournment**

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Chief Western at (928) 354-2231. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

**Mormon Lake Fire District Board Meeting
April 21, 2026, Regular Meeting Minutes**

1. Call to order By Chairperson Lewis at 10:00 am

2. Roll Call – Chairperson Lewis, Clerk Bowdler, Member Jones, Member Nahass, Member Verdino, Chief Western. Public: Tom Chaney, Mike Vago, Gil Montinez, Mark Montinez, and Ray Coronado.

3. Call to the Public - Discussion took place with regard to the U.S. Forest Service control burn and how the Mormon Lake Fire Department is prepared in the event of an out-of-control fire.

4. Approval of Minutes

A. March 24, 2026, Meeting Minutes- *Motion to approve made by Chairperson Lewis, Seconded by Member Nahass; All members present voted AYE; Motion Passed.*

5. Finance

A. March 2026 Financial Report - *Presented by Chief Western; Motion to approve made by Chairperson Lewis, Seconded by Member Jones; All members present voted AYE; Motion Passed.*

6. Reports & Correspondence

A. Department Report and Correspondence- *Presented by Chief Western; Motion to approve made by Clerk Bowdler; Seconded by Chairperson Lewis; All members present voted AYE; Motion Passed.*

7. Topics of Discussion and Possible Action

- A. Fire Chief Evaluation- *Moved to May agenda.*
- B. Budget Worksheet- *Review for May discussion.*
- C. Facility/ Station Maintenance & Cleanliness Status-

8. Fire Board Comments – *No further comments.*

9. Adjournment *Member Jones made a motion to adjourn the meeting; Seconded by Member Verdino.*

10. Meeting Adjourned at 11:59 am



Mormon Lake Fire District

1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-223 mormonlakefire.com

Diane Lewis – Chairperson
Patricia Bowdler – Clerk
Ralph Verdino – Board Member
Patrick Nahass – Board Member
Shannon Jones – Board Member
Shawn Western – Fire Chief

Department Report

MAY 2026

Meetings:

- Meetings with AFDA
- PFAC
- Coconino County Chiefs
- Fire Restrictions Calls
- APS PSPS

Training:

- CE for EMS
- Wildland Refresher Training April
- EVOC Training

Call Volume:

- Special Duty Assignment: 0
- MVA: 1
- EMS: 2
- Cancel: 1
- Fires: 2
- TOTAL YTD: 12

Vehicles:

- Command 61- In Service
- Rescue 61- In Service
- Brush 61- In Service
- Brush 64- In Service
- Engine 61- Mini Pumper, In Service
- Engine 62- Structure Engine, In Service
- Tender 61- Water Tender, In Service
- Tender 62- Water Tender, In Service
- Rescue 66- Polaris Ranger, In Service

Miscellaneous:

- Stage 1 Fire Restrictions May 21st

Personnel:

- Active Full-Time Residents- 4
- Active Summer Residents- 6
- Active Reserve- 11
- Active Chaplain- 1

Grant Requests:

- None currently

- 1. Enter fire district name
- 2. Select the county of the fire district
- 3. Select the budget year

Mormon Lake Fire District

Coconino

2027



We, the undersigned, hereby certify that the Fire District has not incurred any debt or liability in excess of taxes levied and to be collected and the monies actually available and unencumbered at this time in the district general fund, except for those liabilities as prescribed in A.R.S. §§48-805(B)(2) and (3), 48-806, and 48-807. Additionally, we hereby certify that the Fire District has complied with A.R.S. §48-805.02(F).

4. District chairperson: _____ SIGNED District clerk: _____ SIGNED Date: 17-06-26

A. Calculation of the tax year 2026 secondary property tax rate for fiscal year 2027 operations:

Adjustment to secondary property tax levy for territory annexed during the tax year 2025 (A.R.S. §48-807[I])

A.1	Net assessed value of annexed property in tax year 2025	\$	-	
A.2	Actual tax year 2025 secondary property tax rate	\$	3.5000	per \$100 AV
A.3	Annexed property tax limit adjustment in tax year 2026	\$	-	

Check box if newly merged or consolidated:

Tax year 2026 secondary property tax information (A.R.S. §48-807[K])

A.4	Tax year 2026 Assessed Value (AV) in the Fire District	\$	9,757,069
A.5	Actual tax year 2025 secondary property tax levy	\$	292,000
A.6	Maximum allowed tax year 2025 secondary property tax levy	\$	433,429

Calculation of the allowable tax year 2026 secondary property tax levy (A.R.S. §48-807[F])

A.7	Line A.6 multiplied by 1.08 (A.R.S. §48-807[F])	\$	468,103	
A.8	Maximum allowable tax year 2026 levy limit (A.7 + A.3)	\$	468,103	
A.9	Allowable tax year 2026 secondary tax rate	\$	4.7976	per \$100 AV
A.10	Maximum allowable tax year 2026 secondary tax rate (lesser of A.9 or \$3.75)	\$	3.7500	per \$100 AV
A.11	Maximum allowable tax year 2026 secondary tax levy	\$	365,890	
A.12	Tax year 2025 excess levy or collections: (A.R.S. §48-807[J])			
A.13	Tax year 2026 maximum allowable levy limit (A.11 - A.12)	\$	365,890	

Calculation of the proposed tax year 2026 secondary property tax rate for fiscal year 2027 operations

A.14	Total budgeted expenses in fiscal year 2027 (Budget tab, line 51)	\$	712,118	
A.15	Less—Unrestricted unencumbered carryforward (Budget tab, line 1)	\$	130,000	
A.16	Less—Revenues from sources other than direct property tax	\$	240,621	
A.17	Less—Interest and principal expense for Bonds (Budget tab, lines 38 & 39)	\$	-	
A.18	Tax year 2026 tax levy needed for operations (A.14 - (A.15 + A.16 + A.17))	\$	341,497	
A.19	Tax year 2026 tax rate needed for operations:	\$	3.5000	per \$100 AV
A.20	Tax year 2026 maximum allowable levy rate (A.13/(A.4/100)):	\$	3.7500	per \$100 AV
A.22	Proposed tax year 2026 secondary property tax rate for fiscal year 2027 operations	\$	3.5000	per \$100 AV

Calculation of the proposed 2026 secondary property tax rate for the repayment of bonds (A.R.S. §48-806)

A.23	Tax year 2026 secondary property tax levy needed for the repayment of bonds			
A.24	Tax year 2026 secondary property tax rate needed for the repayment of bonds	\$	-	per \$100 AV

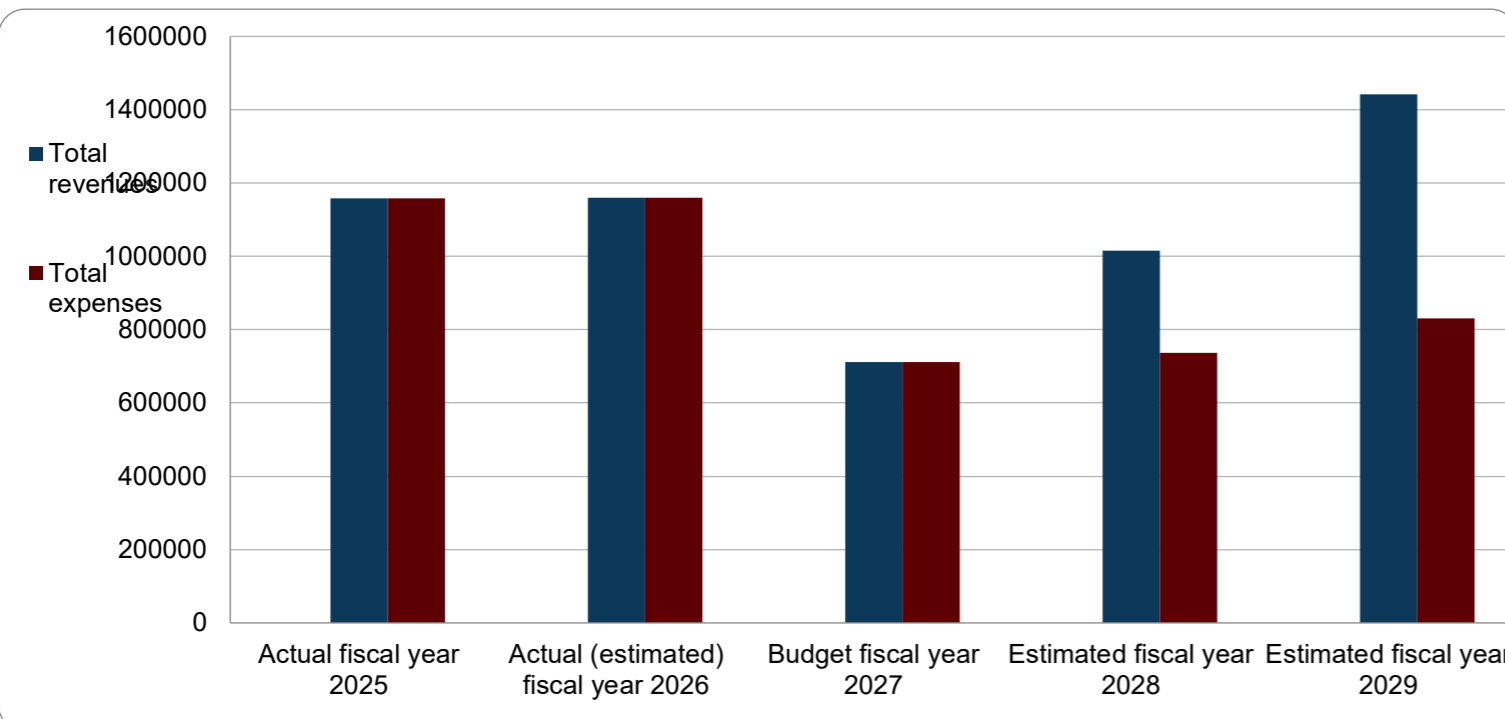
Summary for fiscal years 2025 through 2029:

Special study

No study of merger, consolidation, or joint operating alternative is required

If the district's total estimate of expenses exceeds its total estimate of revenues for any fiscal year, A.R.S. §48-805.02(D)(15) requires the district include a study of merger, consolidation, or joint operating alternative. The Fire District is not required to include a study as their estimated expenses are not greater than budgeted revenue for any fiscal year.

Revenue and expense chart will populate automatically based on the Budget tab



Year	Total revenues	Total expenses
Actual fiscal year 2025	\$ 1,158,051	\$ 1,158,014
Actual (estimated) fiscal year 2026	\$ 1,159,853	\$ 1,159,440
Budget fiscal year 2027	\$ 712,118	\$ 712,118
Estimated fiscal year 2028	\$ 1,015,016	\$ 737,117
Estimated fiscal year 2029	\$ 1,442,679	\$ 831,312

Budget

	Actual fiscal year 2025	Actual (estimated) fiscal year 2026	Budget fiscal year 2027	Estimated fiscal year 2028	Estimated fiscal year 2029
Financial resources available at July 1					
1. Beginning fund balance/(deficit)—unrestricted unencumbered	\$ 168,677	\$ 152,843	\$ 130,000	130,000.00	130,000.00
2. Beginning fund balance—restricted	\$ 177,683	\$ 440,709	\$ 35,000	35,000.00	50,000.00
Revenues					
3. Secondary property tax revenue	293,925.00	\$ 327,096	\$ 341,497	368,284.39	390,835.90
4. Fire district assistance tax	\$ 53,380	\$ 62,616	\$ 65,121	72,057.28	77,336.17
5. Wildland	\$ 29,749	\$ 164,094	\$ 127,500	401,170.20	786,980.93
6. Operating revenues				-	-
7. Grants	\$ 402,261	\$ 600	\$ 1,500	500.00	708.33
8. Bonds				-	-
9. Interest	\$ 17,925	\$ 4,745	\$ 4,000	2,215.41	1,547.29
10. Donations	\$ 14,450	\$ 7,150	\$ 7,500	5,789.10	5,270.49
11. Miscellaneous				-	-
12. Other (specify) _____				-	-
Other (specify) _____				-	-
Other (specify) _____				-	-
Other (specify) _____				-	-
13. Total financial resources available	\$ 1,158,051	\$ 1,159,853	\$ 712,118	\$ 1,015,016	\$ 1,442,679
Expenses					
Personnel:					
14. Personnel:					
15. Estimated number of full-time employees (FTE) in 2027:			1		
16. Salaries & wages	\$ 179,667	\$ 275,673	\$ 285,450	300,000.00	325,000.00
17. Health insurance	\$ 9,117	\$ 12,500	\$ 14,995	19,273.56	23,946.75
18. Pension & other retirement benefits	\$ 7,960	\$ 8,362	\$ 8,903	9,415.02	9,990.31
19. Other (specify) <u>Employee Benefits</u>	\$ 27,383	\$ 32,216	\$ 34,315	38,461.12	42,037.60
Other (specify) <u>Payroll Taxes</u>	\$ 12,385	\$ 22,679	\$ 26,835	40,445.98	54,409.21
Other (specify) _____				-	-
20. Total personnel expenses	236,512.00	351,430.00	370,497.50	407,595.67	455,383.87
Operating:					
21. Fuel	\$ 8,022	\$ 6,250	\$ 9,500	10,920.76	14,576.78
22. Tools & minor equipment	\$ 1,225	\$ 859	\$ 2,500	4,514.48	10,645.49
23. Contracted services	\$ 4,710	\$ 2,550	\$ 3,250	2,950.86	3,220.07
24. Supplies	\$ 5,873	\$ 12,534	\$ 15,860	26,958.29	39,967.33
25. Vehicle repair	\$ 16,142	\$ 13,007	\$ 15,000	14,692.59	15,667.66
26. Training & prevention	\$ 10,519	\$ 11,739	\$ 12,340	13,371.49	14,272.63
27. Maintenance & repair—operating	\$ 6,391	\$ 5,882	\$ 6,250	6,196.63	6,364.01
28. Communications	\$ 950	\$ 1,520	\$ 1,200	1,433.68	1,422.37
29. Contingencies & emergencies	\$ 423	\$ 500	\$ 500	545.51	570.33
30. Other (specify) <u>Wildland Travel</u>		\$ 19,324	\$ 15,660	-	-
Other (specify) <u>Transfer to Capital</u>	\$ 9,150	\$ 4,000		-	-
Other (specify) _____				-	-
31. Total operating expenses	63,405.00	78,165.00	82,060.00	81,584.27	106,706.67
Capital:					
32. Land, building, & construction	\$ 350			-	-
33. Vehicles	\$ 152,342	\$ 490,685		-	-
34. Lease payments				-	-
35. Machinery & equipment	\$ 5,268	\$ 8,824	\$ 7,000	8,639.09	8,757.64
36. Maintenance & repair—capital				-	-
37. Reserve for future years—carryforward	\$ 440,709	\$ 37,927	\$ 35,000	17,655.48	12,599.55
38. Debt service—principal				-	-
39. Debt service—interest				-	-
40. Other (specify) <u>Communications Equipment</u>	\$ 21,381	\$ 7,733		-	-
Other (specify) <u>Tool Purchase</u>	\$ 11,341	\$ 4,345		-	-
Other (specify) _____				-	-
41. Total capital expenses	631,391.00	549,514.00	42,000.00	26,294.56	21,357.19
Administrative:					
43. Administrative equipment	\$ 1,961	\$ 1,080	\$ 2,000	2,402.59	3,667.73
44. Insurance	\$ 18,048	\$ 21,013	\$ 26,000	31,220.97	38,060.49
45. Utilities	\$ 15,690	\$ 12,878	\$ 15,000	14,891.66	16,064.78
46. Professional services	\$ 25,277	\$ 25,870	\$ 30,000	32,746.57	36,859.48
47. Subscriptions, dues, fees	\$ 10,346	\$ 11,345	\$ 12,560	13,838.95	15,284.59
48. General administrative expenses	\$ 2,541	\$ 1,382	\$ 2,000	1,991.22	2,432.33
49. Other (specify) <u>Carry Over to Unrestricted</u>	\$ 152,843	\$ 106,763	\$ 130,000	124,550.69	135,494.50
Other (specify) _____				-	-
Other (specify) _____				-	-
50. Total administrative expenses	226,706.00	180,330.75	217,560.00	221,642.66	247,863.90
51. Total expenses	\$ 1,158,014	\$ 1,159,440	\$ 712,118	\$ 737,117	\$ 831,312