

Mormon Lake Fire District Board Meeting

September 15, 2026 @ 10:00 AM

Posted at the Tall Pines Water Bulletin Board, Fire Station, and Website
At Least 24 Hours prior to the Fire Board Meeting

Agenda

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Fire Board and the public that the Board will hold a meeting open to the public **Tuesday, September 15, 2026, at 10:00AM.**

This meeting will also be streamed live via Zoom; link found on the Mormon Lake Fire District website.

Regarding any item listed in the agenda below, the Board may, by motion, recess into an executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body in accordance with A.R.S. §38-431.03(A) (3).

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. The Presiding Officer may call on members of the public to speak on any item posted on the agenda. One or more members of the Board may attend either in person or by telephone, video or internet conference.

The Board may discuss, consider, approve, or take action on the following matters:

1. **Call to order**
2. **Roll Call** – Chairperson Lewis, Clerk Bowdler, Member Jones, Member Nahass, Member Verdino, Chief Western
3. **Call to the Public** - *In accordance with A.R.S. 38-431.01(H), A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly notified for discussion and legal action.*
4. **Approval of Minutes**
 - A. August 22, 2026, Meeting Minutes
5. **Finance**
 - A. August 2026 Financial Report
6. **Reports & Correspondence**
 - A. Department Report and Correspondence
7. **Topics of Discussion and Possible Action**
 - A. Mormon Lake Fire District Posting Locations
 - B. Accounting and Bookkeeping
 - C. Facility Maintenance Updates
8. **Fire Board Comments** - *Board members' comments are meant to inform and clarify, and no legal action will be taken. Only board members may speak.*
9. **Adjournment**

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Chief Western at (928) 354-2231. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

**Mormon Lake Fire District Board Meeting
August 22, 2026, Regular Meeting Minutes**

1. Call to order By Chairperson Lewis at 10:00 am

2. Roll Call – Chairperson Lewis, Clerk Bowdler, Member Jones, Member Nahass, Member Verdino, Chief Western.

Public: Attendance taken by sign in sheet.

3. Call to the Public - Follow up on reserve water tank repair. Any grants in process.

4. Approval of Minutes

- A. July 25, 2026, Meeting Minutes- *Motion to approve made by Chairperson Lewis, Seconded by Clerk Bowdler; All members present voted AYE; Motion Passed.*

5. Finance

- A. July 2026 Financial Report - *Presented by Chief Western; Motion to approve made by Member Nahass, Seconded by Member Jones; All members present voted AYE; Motion Passed.*

6. Reports & Correspondence

- A. Department Report and Correspondence- *Presented by Chief Western; Motion to approve made by Clerk Bowdler; Seconded by Member Nahass; All members present voted AYE; Motion Passed.*

7. Topics of Discussion and Possible Action

- A. Facility Maintenance Update – *Chief Western provided update on reserve water tank repair; LED lighting replacement in bays and weed control. In addition, yellow stripes in bays will be repainted and back patio needs to be epoxied prior to winter.; Motion to approve made by Member Verdino; Seconded by Chairperson Lewis; All members present voted AYE; Motion Passed.*

8. Fire Board Comments – *Labor Day Craft Fair Saturday September 5, Next Board Meeting Tuesday September 15 10:00am.*

9. Adjournment *Chairperson Lewis made a motion to adjourn the meeting; Seconded by Member Jones; All members present voted AYE.*

10. Meeting Adjourned at 11:04 am

Mormon Lake Fire District Cash Flow Projections

		Projections			
Estimates	Beginning Cash Balance	Revenues	Expenditures	Variance	Ending Cash Balance
Month					
July	\$185,228	\$3,770	\$35,287	-\$31,517	\$153,711
August	\$153,711	\$36,870	\$41,500	-\$4,630	\$149,081
September	\$149,081	\$45,160	\$62,000	-\$16,840	\$132,241
October	\$132,241	\$168,000	\$72,510	\$95,490	\$227,731
November	\$227,731	\$91,500	\$68,450	\$23,050	\$250,781
December	\$250,781	\$94,122	\$76,560	\$17,562	\$268,343
January	\$268,343	\$13,450	\$34,579	-\$21,129	\$247,214
February	\$247,214	\$7,210	\$31,448	-\$24,238	\$222,976
March	\$222,976	\$15,980	\$27,410	-\$11,430	\$211,546
April	\$211,546	\$49,500	\$38,520	\$10,980	\$222,526
May	\$222,526	\$11,318	\$47,079	-\$35,761	\$186,765
June	\$186,765	\$43,796	\$38,903	\$4,893	\$191,658

		Actual			
Actual	Beginning Cash Balance	Revenues	Expenditures	Variance	Ending Cash Balance
Month					
July	\$185,227.63	\$1,565.22	\$50,572.22	-\$49,007.00	\$136,220.63
August	\$136,220.63	\$2,128.42	\$45,378.65	-\$43,250.23	\$92,970.40
September	\$92,970.40			\$0.00	\$92,970.40
October	\$92,970.40			\$0.00	\$92,970.40
November	\$92,970.40			\$0.00	\$92,970.40
December	\$92,970.40			\$0.00	\$92,970.40
January	\$92,970.40			\$0.00	\$92,970.40
February	\$92,970.40			\$0.00	\$92,970.40
March	\$92,970.40			\$0.00	\$92,970.40
April	\$92,970.40			\$0.00	\$92,970.40
May	\$92,970.40			\$0.00	\$92,970.40
June	\$92,970.40			\$0.00	\$92,970.40

Note: Per ARS § 48-807 (O) This is a report of the combined cash balances of *all* District Funds including the *General Fund and Capital Fund*.

This spreadsheet shows what QuickBooks is showing as a balance including all checks written (and presumably cashed).

Mormon Lake General Fund	Budgeted FY 26-27	Mormon Lake General Fund Fiscal Year 2026-27														
REVENUE		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD		Difference
Unrestricted Fund Balance (GENERAL)	130,000													0.00	0.0%	130,000.00
Restricted Fund Balance (CAPITAL)	35,000													0.00	0.0%	35,000.0
Property Taxes (3.50 MIL)	341,497	1,208.47	1,803.51											3,011.98	0.9%	338,485.0
Fire District Assistance Tax	65,121	356.75	111.40											468.15	0.7%	64,652.9
Wildland	127,500													0.00	0.0%	127,500.0
Grants	1,500													0.00	0.0%	1,500.0
Interest	4,000		213.51											213.51	5.3%	3,786.5
Miscellaneous Income									0.00						#DIV/0!	0.0
EMS State Billing														0.00	#DIV/0!	0.0
Donations/ Other Income	7,500													0.00	0.0%	7,500.0
Total revenue	712,118	1,565.22	2,128.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,693.64	0.5%	708,424.36
EXPENDITURES																
PERSONNEL																
Salaries and Wages	285,450	18,135.00	11,641.00													
Chiefs Salary	90,600	6,976.00	6,976.00											13,952.00	15.4%	76,648.0
Volunteer and Reserve Wage	194,850	11,159.00	4,665.00											15,824.00	8.1%	179,026.0
Health Insurance	14,995	2,500.00	2,500.00											5,000.00	33.3%	9,995.0
Retirement Benefits	9,060	4,530.00												4,530.00	50.0%	4,530.0
Employee Benefits	34,158	6,092.00	1,200.00											7,292.00	21.3%	26,866.0
Payroll Taxes	26,835	1,387.34	890.51											2,277.85	8.5%	24,557.2
Labor Personnel Total	370,498	32,644.34	27,872.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,516.85	16.3%	309,981.15
OPERATING																
Fuel	9,500	1,471.32	885.66											2,356.98	24.8%	7,143.02
Tools and Minor Equipment	2,500													0.00	0.0%	2,500.00
Contracted Services	3,250	2,091.40	1,122.45											3,213.85	98.9%	36.15
Supplies	15,860													0.00	0.0%	15,860.00
Vehicle Repair	15,000	8,452.86	1,343.69											9,796.55	65.3%	5,203.45
Training and Prevention	12,340	1,181.00	3,822.44											5,003.44	40.5%	7,336.56
Maintenance and Repair- Operating	6,250	1,556.00	1,494.00											3,050.00	48.8%	3,200.00
Communications	1,200													0.00	0.0%	1,200.00
Wildland Travel	15,660													0.00	0.0%	15,660.00
Contingencies and Emergencies	500													0.00	0.0%	500.00
Total Operating Expenses	82,060	14,752.58	8,668.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,420.82	28.5%	58,639.18
ADMINISTRATIVE																
Administative Equipment	2,000													0.00	0.0%	2,000.00
Insurance	26,000													0.00	0.0%	26,000.00
Utilities	15,000	1,305.30	932.13											2,237.43	14.9%	12,762.57
Professional Services	30,000		14,128.95											14,128.95	47.1%	15,871.05
Subscriptions, Dues, Fees	12,560	1,870.00	5,417.82											7,287.82	58.0%	5,272.18
General Administrative Expenses	2,000													0.00	0.0%	2,000.00
Total Administrative Expenses	87,560	3,175.30	20,478.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,654.20	27.0%	63,905.80
TOTAL EXPENSES	540,118	50,572	57,020	0	0	0	0	0	0	0	0	0	0	107,592	19.92%	432,526.13



Mormon Lake Fire District

1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Diane Lewis – Chairperson
Patricia Bowdler – Clerk
Ralph Verdino – Board Member
Patrick Nahass – Board Member
Shannon Jones- Board Member
Shawn Western – Fire Chief

Department Report SEPTEMBER 2026

Meetings:

- Coconino Fire Chiefs
- Accounting Firm
- AFDA

Training:

- CE for EMS
- EMR Course
- State Fire School

Call Volume:

- Special Duty Assignment:
- MVA: 3
- EMS: 4
- Cancel: 1
- Fires: 0
- TOTAL YTD: 50

Vehicles:

- Command 61- In Service
- Rescue 61- In Service
- Brush 61- In Service
- Brush 64- In Service
- Engine 61- Mini Pumper, In Service
- Engine 62- Structure Engine, In Service; Waiting for Appointment at FTS
- Tender 61- Water Tender, In Service
- Tender 62- Water Tender, In Service for Local Use, Waiting for Appointment at FTS
- Rescue 66- Polaris Ranger, In Service

Miscellaneous:

- Garage Door Quotes
- Water Tank may be unrepairable
- Craft Fair September 5th
- Firefighter Appreciation Dinner 29 August at 1700 at the Lodge

Personnel:

- Active Full Time Residents- 4
- Active Summer Residents-4
- Active Reserve- 10
- Active Chaplain- 1

Grant Requests:

- None currently