

Mormon Lake Fire District Board Meeting

June 16, 2026 @ 10:00 AM

Posted at the Tall Pines Water Bulletin Board, Fire Station, and Website

At Least 24 Hours prior to the Fire Board Meeting

Agenda

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Fire Board and the public that the Board will hold a meeting open to the public **Tuesday, June 16, 2026, at 10:00AM**.

This meeting will also be streamed live via Zoom; link found on the Mormon Lake Fire District website.

Regarding any item listed in the agenda below, the Board may, by motion, recess into an executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body in accordance with A.R.S. §38-431.03(A) (3).

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. The Presiding Officer may call on members of the public to speak on any item posted on the agenda. One or more members of the Board may attend either in person or by telephone, video or internet conference.

The Board may discuss, consider, approve, or take action on the following matters:

- 1. Call to order**
- 2. Roll Call** – Chairperson Lewis, Clerk Bowdler, Member Jones, Member Nahass, Member Verdino, Chief Western
- 3. Call to the Public** - *In accordance with A.R.S. 38-431.0 I(H), A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly notified for discussion and legal action.*
- 4. Approval of Minutes**
 - A. May 19, 2026, Meeting Minutes
- 5. Finance**
 - A. May 2026 Financial Report
- 6. Reports & Correspondence**
 - A. Department Report and Correspondence
- 7. Topics of Discussion and Possible Action**
 - A. Shelter for Brush Truck at Montezuma
 - B. Annual Budget
 - C. APS Electrical for Pump
 - D. Wildland Status Update
 - E. Facility Maintenance Updates
- 8. Fire Board Comments** - *Board members' comments are meant to inform and clarify, and no legal action will be taken. Only board members may speak.*
- 9. Adjournment**

In compliance with the American with Disabilities Act, if you need special assistance to participate in a meeting, please contact Chief Western at (928) 354-2231. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

**Mormon Lake Fire District Board Meeting
May 19, 2026, Regular Meeting Minutes**

1. Call to order By Chairperson Lewis at 10:07 am

2. Roll Call – Chairperson Lewis, Clerk Bowdler, Member Jones (not present), Member Nahass, Member Verdino, Chief Western.

Public: Ron and Cindy Bowers, Tom Chaney (via Zoom), Mike and Cindy Copeland, Ray Coronado, John and Sharon Dobrinski, Jan Gaio, Patrick Kendrick, Steve and Mary Lautzenheiser, and Gil Montinez.

3. Call to the Public - *Patrick Kendrick addressed the Board regarding a covered shelter for Brush Truck at Montezuma. This will be added to Topics of Discussion and Possible Action for June 16, 2026, Meeting.*

4. Approval of Minutes

A. April 21, 2026, Meeting Minutes- *Motion to approve made by Chairperson Lewis, Seconded by Clerk Bowdler; All members present voted AYE; Motion Passed.*

5. Finance

A. April 2026 Financial Report - *Presented by Chief Western; Motion to approve made by Chairperson Lewis, Seconded by Member Verdino; All members present voted AYE; Motion Passed.*

6. Reports & Correspondence

A. Department Report and Correspondence- *Presented by Chief Western; Motion to approve made by Clerk Bowdler; Seconded by Member Nahass; All members present voted AYE; Motion Passed.*

7. Topics of Discussion and Possible Action

A. Fire Chief Evaluation and Pay Increase. *Moved to last discussion of the day. Board to go into Executive Session.*

B. ASRS 457(b) Supplemental Savings Plan - *Chief Western presented the option of offering plan to volunteer and part-time personnel. Motion to offer ASRS 457(b) Supplemental Savings Plan to volunteers made by Chairperson Lewis; Seconded by Clerk Bowdler; All members present voted AYE; Motion Passed.*

C. Budget Approval for Posting- *Motion to post budget as written made by Member Nahass; Seconded by Member Verdino.*

D. Facility/ Station Maintenance & Cleanliness Status- *Chief Western provided update with regard electrical connection to water pump.*

E. Resume item (A) Fire Chief Evaluation and Pay Increase – *Motion to adjourn regular meeting 10:57 am made by Chairman Lewis; Seconded by Clerk Bowdler; All members present voted AYE; Motion Passed.*

Chairperson Lewis call to order Executive Session 11:00 am. Discussion occurred. Motion made to increase Fire Chief Pay by Chairperson Lewis; Seconded by Member Verdino; All members present voted AYE; Motion Passed.

8. Fire Board Comments – *June 6, 2026, Fire Safety Fun Day. Father's Day Chili Cookoff.*

9. Adjournment *Clerk Bowdler made a motion to adjourn the meeting; Seconded by Chairperson Lewis.*

10. Meeting Adjourned at 11:26 am

Mormon Lake Fire District Cash Flow Projections

Estimates	Projections				Ending Cash Balance
	Beginning Cash Balance	Revenues	Expenditures	Variance	
Month					
July	\$586,260	\$2,165	\$35,287	-\$33,123	\$553,137
August	\$553,137	\$5,642	\$421,720	-\$416,078	\$137,059
September	\$137,059	\$4,565	\$13,921	-\$9,356	\$127,703
October	\$127,703	\$90,195	\$27,750	\$62,445	\$190,148
November	\$190,148	\$112,925	\$25,420	\$87,505	\$277,653
December	\$277,653	\$38,435	\$39,097	-\$662	\$276,991
January	\$276,991	\$17,243	\$34,579	-\$17,336	\$259,655
February	\$259,655	\$10,155	\$31,448	-\$21,293	\$238,362
March	\$238,362	\$18,218	\$17,412	\$806	\$239,168
April	\$239,168	\$57,196	\$38,520	\$18,676	\$257,844
May	\$257,844	\$11,318	\$47,079	-\$35,761	\$222,083
June	\$222,083	\$43,796	\$38,903	\$4,893	\$226,976

Actual	Actual				Ending Cash Balance
	Beginning Cash Balance	Revenues	Expenditures	Variance	
Month					
July	\$586,259.60	\$3,766.45	\$40,101.08	-\$36,334.63	\$549,924.97
August	\$549,924.97	\$36,871.33	\$436,469.16	-\$399,597.83	\$150,327.14
September	\$150,327.14	\$45,164.80	\$66,727.88	-\$21,563.08	\$128,764.06
October	\$128,764.06	\$167,483.20	\$87,063.00	\$80,420.20	\$209,184.26
November	\$209,184.26	\$91,232.83	\$69,708.07	\$21,524.76	\$230,709.02
December	\$230,709.02	\$94,122.41	\$78,343.00	\$15,779.41	\$246,488.43
January	\$246,488.43	\$13,431.45	\$29,700.00	-\$16,268.55	\$230,219.88
February	\$230,219.88	\$7,089.62	\$30,869.78	-\$23,780.16	\$206,439.72
March	\$206,439.72	\$15,897.02	\$27,780.89	-\$11,883.87	\$194,555.85
April	\$194,555.85	\$48,302.77	\$29,737.99	\$18,564.78	\$213,120.63
May	\$213,120.63	\$27,943.69	\$36,105.50	-\$8,161.81	\$204,958.82
June	\$204,958.82			\$0.00	\$204,958.82

Note: Per ARS § 48-807 (O) This is a report of the combined cash balances of all District Funds including the *General Fund and Capital Fund*.

This spreadsheet shows what QuickBooks is showing as a balance including all checks written (and presumably cashed).

Mormon Lake General Fund	Budgeted FY 25-26	Mormon Lake General Fund Fiscal Year 2025-26													YTD	%	Difference
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June				
REVENUE																	
Unrestricted Fund Balance (GENERAL)	130,000	130,000.00												130,000.00	100.0%	0.00	
Restricted Fund Balance (CAPITAL)	30,000	30,000.00												30,000.00	100.0%	0.0	
Property Taxes (3.50 MIL)	327,096	3,367.63	1,456.99	9,556.13	115,191.07	72,279.49	24,630.71	9,830.06	5,444.64	13,820.51	43,131.41	15,848.00		314,556.64	96.2%	12,539.4	
Fire District Assistance Tax	62,616	398.82	124.48	21.40	13,077.67	18,715.55	5,136.62	3,022.04	1,283.17	1,713.27	4,564.00	11,563.61		59,620.63	95.2%	2,995.4	
Wildland	27,500		34,195.82	34,584.22	38,305.66		57,007.98							164,093.68	596.7%	-136,593.7	
Grants	500													0.00	0.0%	500.0	
Interest	6,800		994.04	903.05	308.80	237.79	997.10	579.35	361.81	363.24	607.36	532.08		5,884.62	86.5%	915.4	
Miscellaneous Income	5,000													0.00	0.0%	5,000.0	
EMS State Billing	5,000													0.00	0.0%	5,000.0	
Donations/ Other Income	5,000		100.00	100.00	600.00		6,350.00							7,150.00	143.0%	-2,150.0	
Total revenue	599,512	163,766.45	36,871.33	45,164.80	167,483.20	91,232.83	94,122.41	13,431.45	7,089.62	15,897.02	48,302.77	27,943.69	0.00	711,305.57	118.6%	-111,793.57	
EXPENDITURES																	
PERSONNEL																	
Salaries and Wages	200,950																
Chiefs Salary	83,620	6,432.00	6,432.00	6,432.00	9,648.00	6,432.00	6,432.00	6,432.00	6,432.00	6,432.00	9,648.00	6,704.00		77,456.00	92.6%	6,164.0	
Volunteer and Reserve Wage	117,330	10,854.44	17,534.18	16,196.24	13,766.38	16,743.38	22,848.42	8,641.88	15,757.28	9,851.00	12,860.00	11,373.00		156,426.20	133.3%	-39,096.2	
Health Insurance	12,100	3,100.00		3,281.14	2,500.00				401.14					9,282.28	76.7%	2,817.7	
Retirement Benefits	8,362	4,181.00						4,180.80						8,361.80	100.0%	0.2	
Employee Benefits	32,000	6,092.00	1,333.62	1,200.00	1,200.00	1,200.00	3,451.20	1,200.00	1,200.00	2,400.00		2,733.62		22,010.44	68.8%	9,989.6	
Payroll Taxes	15,800	1,103.05	1,851.43	1,874.56	1,808.98	3,302.90	2,239.92	1,153.16	1,697.46	1,245.68	1,721.87	1,382.88		19,381.89	122.7%	-3,581.9	
Labor Personnel Total	269,212	31,762.49	27,151.23	28,983.94	28,923.36	27,678.28	34,971.54	21,607.84	25,487.88	19,928.68	24,229.87	22,193.50	0.00	292,918.61	108.8%	-23,706.61	
OPERATING																	
Fuel	8,000		837.73	1,757.23	1,033.68	757.23	417.70		346.65		246.63			5,396.85	67.5%	2,603.15	
Tools and Minor Equipment	5,000		53.44	53.44	415.06			214.83			22.29			759.06	15.2%	4,240.94	
Contracted Services	8,500	85.00	185.00		11,372.76	3,118.48	4,832.54	2,244.90			119.02			21,957.70	258.3%	-13,457.70	
Supplies	8,500		2,564.64	4,064.64	2,375.00	2,327.96	704.51				496.97			12,533.72	147.5%	-4,033.72	
Vehicle Repair	8,000		3,633.12	1,422.12	1,282.12	1,414.00	243.08		301.30	2,383.07	2,328.13			13,006.94	162.6%	-5,006.94	
Training and Prevention	12,000		300.36	2,200.00	350.00		5,386.00		136.97		505.17	3,366.00		12,244.50	102.0%	-244.50	
Maintenance and Repair- Operating	5,200	108.00	454.76	454.76	632.55	2,970.02	108.00	108.00	100.00	333.00		108.00		5,377.09	103.4%	-177.09	
Communications	1,100				290.00	1,060.00		110.00				60.00		1,520.00	138.2%	-420.00	
Contingencies and Emergencies	2,000													0.00	0.0%	2,000.00	
Total Operating Expenses	58,300	193.00	8,029.05	9,952.19	17,751.17	11,647.69	11,691.83	2,677.73	884.92	2,716.07	3,718.21	3,534.00	0.00	72,795.86	124.9%	-14,495.86	
ADMINISTRATIVE																	
Administative Equipment	2,000		420.66	99.99	99.99	99.99			161.40		132.22			1,014.25	50.7%	985.75	
Insurance	18,500			1,041.50			19,971.00							21,012.50	113.6%	-2,512.50	
Utilities	19,000	267.27	2,007.89	399.71	2,906.49	852.91	318.78	1,050.35	879.29	1,233.64	480.84	480.60		10,877.77	57.3%	8,122.23	
Professional Services	30,000	7,963.32	582.22		7,281.63			557.24	1,775.56			5,903.14		24,063.11	80.2%	5,936.89	
Subscriptions, Dues, Fees	6,500		5,089.10	250.15	762.63	1,374.55	115.54		379.86		1,088.77			9,060.60	139.4%	-2,560.60	
General Administrative Expenses	2,000		121.89		962.25		96.75		178.42		88.08			1,447.39	72.4%	552.61	
Total Administrative Expenses	78,000	8,230.59	8,221.76	1,791.35	12,012.99	2,327.45	20,502.07	1,607.59	3,374.53	1,233.64	1,789.91	6,383.74	0.00	67,475.62	86.5%	10,524.38	
TOTAL EXPENSES	405,512	40,186	43,402	40,727	58,688	41,653	67,165	25,893	29,747	23,878	29,738	32,111	0	433,190	106.83%	-27,678.09	



Mormon Lake Fire District

1067 Mormon Lake Rd. Mormon Lake, AZ 86038

Phone: 928-354-2231 Fax: 928-354-2334

mormonlakefire.com

Diane Lewis – Chairperson
Patricia Bowdler – Clerk
Ralph Verdino – Board Member
Patrick Nahass – Board Member
Shannon Jones – Board Member
Shawn Western – Fire Chief

Department Report JUNE 2026

Meetings:

- Meeting with AFDA
- Fire Stage Restrictions
- Coconino Fire Chiefs

Training:

- CE for EMS
- Engine Operations

Call Volume:

- Special Duty Assignment: 0
- MVA: 2
- EMS: 2
- Cancel: 2
- Fires: 0
- TOTAL YTD: 18

Vehicles:

- Command 61- In Service
- Rescue 61- In Service
- Brush 61- In Service
- Brush 64- In Service
- Engine 61- Mini Pumper, In Service
- Engine 62- Structure Engine, In Service
- Tender 61- Water Tender, Will Not Start
- Tender 62- Water Tender, In Service
- Rescue 66- Polaris Ranger, In Service

Miscellaneous:

- Completed Oil Changes
- Stage 1 Fire Restrictions
- Community Safety and Fun Day
- Father's Day Chili Cookoff

Personnel:

- Active Full Time Residents- 4
- Active Summer Residents- 6
- Active Reserve- 11
- Active Chaplain- 1

Grant Requests:

- None currently

APPROVED

FOR PUBLIC RELEASE

Fire district name: Mormon Lake Fire District

County: Coconino

	Actual fiscal year 2025	Actual (estimated) fiscal year 2026	Budget fiscal year 2027	Estimated fiscal year 2028	Estimated fiscal year 2029
Financial resources available at July 1					
1. Beginning fund balance/(deficit)—unrestricted unencumbered	\$ 168,677	\$ 152,843	\$ 130,000	130,000.00	130,000.00
2. Beginning fund balance—restricted	\$ 177,683	\$ 440,709	\$ 35,000	35,000.00	50,000.00
Revenues					
3. Secondary property tax revenue	293,925.00	\$ 327,096	\$ 341,497	368,284.39	390,835.90
4. Fire district assistance tax	\$ 53,380	\$ 62,616	\$ 65,121	72,057.28	77,336.17
5. Wildland	\$ 29,749	\$ 164,094	\$ 127,500	401,170.20	786,980.93
6. Operating revenues				-	-
7. Grants	\$ 402,261	\$ 600	\$ 1,500	500.00	708.33
8. Bonds				-	-
9. Interest	\$ 17,925	\$ 4,745	\$ 4,000	2,215.41	1,547.29
10. Donations	\$ 14,450	\$ 7,150	\$ 7,500	5,789.10	5,270.49
11. Miscellaneous				-	-
12. Other (specify) _____				-	-
Other (specify) _____				-	-
Other (specify) _____				-	-
Other (specify) _____				-	-
13. Total financial resources available	\$ 1,158,051	\$ 1,159,853	\$ 712,118	\$ 1,015,016	\$ 1,442,679
Expenses					
14. Personnel:					
15. Estimated number of full-time employees (FTE) in 2027:			1		
16. Salaries & wages	\$ 179,667	\$ 275,673	\$ 285,450	300,000.00	325,000.00
17. Health insurance	\$ 9,117	\$ 12,500	\$ 14,995	19,273.56	23,946.75
18. Pension & other retirement benefits	\$ 7,960	\$ 8,362	\$ 9,060	9,666.91	10,394.15
19. Other (specify) <u>Employee Benefits</u>	\$ 27,383	\$ 32,216	\$ 34,158	38,201.91	41,614.66
Other (specify) <u>Payroll Taxes</u>	\$ 12,385	\$ 22,679	\$ 26,835	40,445.98	54,409.21
Other (specify) _____				-	-
20. Total personnel expenses	236,512.00	351,430.00	370,498.00	407,588.36	455,364.78
Operating:					
21. Fuel	\$ 8,022	\$ 6,250	\$ 9,500	10,920.76	14,576.78
22. Tools & minor equipment	\$ 1,225	\$ 859	\$ 2,500	4,514.48	10,645.49
23. Contracted services	\$ 4,710	\$ 2,550	\$ 3,250	2,950.86	3,220.07
24. Supplies	\$ 5,873	\$ 12,534	\$ 15,860	26,958.29	39,967.33
25. Vehicle repair	\$ 16,142	\$ 13,007	\$ 15,000	14,692.59	15,667.66
26. Training & prevention	\$ 10,519	\$ 11,739	\$ 12,340	13,371.49	14,272.63
27. Maintenance & repair—operating	\$ 6,391	\$ 5,882	\$ 6,250	6,196.63	6,364.01
28. Communications	\$ 950	\$ 1,520	\$ 1,200	1,433.68	1,422.37
29. Contingencies & emergencies	\$ 423	\$ 500	\$ 500	545.51	570.33
30. Other (specify) <u>Wildland Travel</u>		\$ 19,324	\$ 15,660	-	-
Other (specify) <u>Transfer to Capital</u>	\$ 9,150	\$ 4,000		-	-
Other (specify) _____				-	-
31. Total operating expenses	63,405.00	78,165.00	82,060.00	81,584.27	106,706.67
Capital:					
32. Land, building, & construction	\$ 350			-	-
33. Vehicles	\$ 152,342	\$ 490,685		-	-
34. Lease payments				-	-
35. Machinery & equipment	\$ 5,268	\$ 8,824	\$ 7,000	8,639.09	8,757.64
36. Maintenance & repair—capital				-	-
37. Reserve for future years—carryforward	\$ 440,709	\$ 37,927	\$ 35,000	17,655.48	12,599.55
38. Debt service—principal				-	-
39. Debt service—interest				-	-
40. Other (specify) <u>Communications Equipment</u>	\$ 21,381	\$ 7,733		-	-
Other (specify) <u>Tool Purchase</u>	\$ 11,341	\$ 4,345		-	-
Other (specify) _____				-	-
41. Total capital expenses	631,391.00	549,514.00	42,000.00	26,294.56	21,357.19
Administrative:					
43. Administrative equipment	\$ 1,961	\$ 1,080	\$ 2,000	2,402.59	3,667.73
44. Insurance	\$ 18,048	\$ 21,013	\$ 26,000	31,220.97	38,060.49
45. Utilities	\$ 15,690	\$ 12,878	\$ 15,000	14,891.66	16,064.78
46. Professional services	\$ 25,277	\$ 25,870	\$ 30,000	32,746.57	36,859.48
47. Subscriptions, dues, fees	\$ 10,346	\$ 11,345	\$ 12,560	13,838.95	15,284.59
48. General administrative expenses	\$ 2,541	\$ 1,382	\$ 2,000	1,991.22	2,432.33
49. Other (specify) <u>Carry Over to Unrestricted</u>	\$ 152,843	\$ 106,763	\$ 130,000	124,550.69	135,494.50
Other (specify) _____				-	-
Other (specify) _____				-	-
50. Total administrative expenses	226,706.00	180,330.75	217,560.00	221,642.66	247,863.90
51. Total expenses	\$ 1,158,014	\$ 1,159,440	\$ 712,118	\$ 737,110	\$ 831,293